# MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON TUESDAY 16 JUNE 2026 AT 7.15 PM AT POTTO VILLAGE HALL

## 1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

## 2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin and Unitary Councillor D Hugill

Apologies: Councillor Mr S March, Mrs K Grocott and Councillor R Walker.

The meeting was not quorate.

## 3. Minutes of the May meeting

The minutes of May's meeting was discussed, however; unable to resolve as meeting not quorate.

The minutes of May's Annual Assembly meeting were discussed, however; unable to resolve as meeting not quorate.

## 4. Matters Arising from last month's meeting

4.1 Police Report - One case of Anti-social behaviour 'Nuisance', no further information.

4.2 Footpaths, Bridges and Stiles - Bridleway has been patched up in some areas, ongoing. Some strimming along some of the footpaths within the Parish.

4.3 Annual Returns – Internal Audit documents received from Auditors for the 2025-26 annual return. An action plan to be put together to cover comments.

4.4 The on-going actions of a single individual in the village have resulted in the external auditors undertaking additional work. The costs of this work have to be borne by the Parish Council. For the years 2021/22, 2022/23 and 2023/24 this totals some £18,240. The Parish Council will appeal these costs and seek a removal or reduction of the costs.

4.5 The objections to 2024/25 AGAR were discussed, 10 objections have been highlighted by the external auditor and will be responded to.

4.6 ICO - Freedom of information requests and reviews, the following cases were discussed:

- EA-2024-0028 - Tribunal ongoing Councillors attending via video link.
- IC-418614-F5R4 – Submission of a new response required.
- IC-407209-P0G7 – Council not required to carry out any further steps

4.7 Parish Plan - To be reviewed at a later date.

## 5. Report from Unitary Councillor

Discussed opening of a banking hub in Stokesley. Discussed Mayor being allocated funds previously allocated to NYC at today's Overview and Scrutinising Committee, to which the Mayor gave his apologies for meeting. Discussed the government home building target which has now increased within the county.

## 6. Planning Applications to consider and decide upon

None

## 7. Planning Decisions of Hambleton District Councils

7.1 ZB26/00630/FUL – Application to rebuild existing garage, first floor extension, two storey extension, Lingmell, Parsons Back Lane, Potto. *Approved.*

7.2 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. **Goulton Grange Farm**, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms. Awaiting *Decision.*

7.3 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision.*

7.4 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision.*

## 8. Matters requested by Councillors.

8.1 Stell Inspection - Date to be arranged.

8.2 Pam Fanthorpe Bench - Councillor Walker is corresponding with Pam's daughter. It was agreed that the parish council would purchase the bench and arrange for installation.

8.3 Roads in Parish - continuing to monitor the condition of roads in the parish. A large number of areas of concern have been identified and reported on the council website.

## 9. Finance

9.1 To receive bank reconciliation and budget comparison to **16 June 2026**.

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|---|---|
| Community Account | £ 0.00 |
| Business Account | £ 20,911.94 |

Parish Council bank account now moved to Unity Trust Bank following on-going problems with Barclays Bank. Still awaiting full transfer of funds from Barclays and moving money into correct accounts.

9.2 Budget - The current budget and expected expenditure were discussed. Look over last years spending and what we can change. Precept to be looked at to compare.

9.3 Clerks Salary.

## 10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

10.1 Review of correspondence.

Appropriate responses to be provided as required.

## 11. Any Other business

None

**12. To confirm date & time of next meeting**

**Next meeting date Tuesday 21 July 2026 at 7.00pm.**

The Chairman declared the meeting closed at 7.45 pm.