MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON TUESDAY 19 MAY 2026 AT 7.15 PM AT POTTO VILLAGE HALL

1. Election of Officers

The following officers of the Parish Council were elected

Chairman: Mr A Wilde
Vice Chair: Mr R Walker
Financial Officer: Mrs J Storey

Co-opt of new councillor: It was agreed to Co-opt Ms K Grocott as a member of the Parish Council

Meeting Open to the public

Discussed rural crimes WhatsApp group, can report any crimes or suspicious activity on the group. Formerly neighbourhood watch, run by two members of the public, who never disclosed any information to PPC.

Meeting closed to public.

2. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

3. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin and Councillor R Walker.

Apologies: Councillor Mr I Macpherson and Councillor Mr S March and Unitary Councillor D Hugill.

4. Minutes of the April meeting

The minutes of April's meeting were discussed and agreed as a true record and resolved.

5. Matters Arising from last month's meeting

5.1 Police Report - 1 cases of 'Violence against the person' all relating to same incident, no further information. 2 reports of residential burglaries.

5.2 Footpaths, Bridges and Stiles - Bridleway has been patched up in some areas, ongoing. Some strimming along some of the footpaths within the Parish.

5.3 Annual Returns - Documents received from PKF LittleJohn for the AGAR.

The Certificate of Exception was discussed and approved.
The Annual Governance Statement was discussed and approved.
The Accounting Statement was discussed and approved.
The Financial Accounts and AGAR documents were approved for submission to the internal auditor.

5.4 The objections to 2024/25 AGAR were discussed, 10 objections have been highlighted by the external auditor and will be responded to.

5.5 ICO - Freedom of information requests and reviews, the following cases were discussed:

- EA-2024-0028 - Tribunal ongoing Councillors will be attending via video link.

Carried out a review from a non-resident for his freedom of information request. It was agreed that appropriate responses had been provided as required.

5.6 Parish Plan - To be reviewed at a later date.

6. Report from Unitary Councillor

None present

7. Planning Applications to consider and decide upon

7.1 ZB26/00630/FUL – Application to rebuild existing garage, first floor extension, two storey extension, Lingmell, Parsons Back Lane, Potto. *Recommended for approval.*

8. Planning Decisions of Hambleton District Councils

8.1 REF: ZB25/01883/FUL - Application for a New Detached Building to incorporate a car port on the ground floor and an annex above as ancillary accommodation to the main house. **Moor House Farm**, Goulton Lane, Potto. *Withdrawn.*

8.2 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. **Goulton Grange Farm**, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms. Awaiting *Decision.*

8.3 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision.*

8.4 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision.*

9. Matters requested by Councillors.

9.1 Stell Inspection - Date to be arranged.

9.2 Pam Fanthorpe Bench - Councillor Walker is corresponding with Pam's daughter. It was agreed that the parish council would purchase the bench and arrange for installation.

9.3 Roads in Parish - continuing to monitor. A large number of areas of concern have been identified and reported on the council website.

10. Finance

10.1 To receive bank reconciliation and budget comparison to **19 May 2026**.

Community Account	£ 12,546.60
Business Premium Account	£ 5,221.37

It was agreed to move our bank accounts to Unity Trust Bank following on-going problems with Barclays Bank closing branches.

10.2 Budget - The current budget and expected expenditure were discussed. Look over last years spending and what we can change. Precept to be looked at to compare.

10.3 Clerks Salary - Agreed.

11. Correspondence

To note correspondence received not specifically dealt with on this agenda.

11.1 Review of correspondence.

Appropriate responses to be provided as required.

12. Any Other business

Concerns regarding Councillor Hugill over the recent calls for sites, a small handful of residents received the call for sites leaflet titled 'Potto Local Plan Housing Survey'. There was also concerns raised regarding the North Yorkshire Council planning department, as decision notices were being issued before the parish council had been asked to comment

13. To confirm date & time of next meeting

Next meeting date Tuesday 16 June 2026 at 7.00pm.

The Chairman declared the meeting closed at 8.30 pm.