

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON  
TUESDAY 17 DECEMBER 2024 AT 7.00 PM AT POTTO VILLAGE HALL**

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests received.

**2. Apologies for absence and approve reasons for absence**

Present: Councillor Mr A Wilde (Chairman), Councillor R Walker, Councillor Mrs E Griffin, Councillor Mr I Macpherson and County Councillor D Hugill.

Apologies: Councillor Mr S March.

**3. Minutes of November's meeting**

The draft minutes of the November meeting were discussed, proposed, seconded and resolved. Noted a typographical error on minutes and this will be rectified.

**4. Matters Arising from last month's meeting**

4.1 Police Report - received from PCSO Maguire. Nothing to report.

4.2 Footpaths, Bridges and Stiles – Following storm Darragh, the fallen trees were removed from the bridleway and the steps onto the riverside path. The large tree near the Owl bench will be removed professionally.  
Discussed footpath off Parson's Back Lane being re-routed, there are no objections, however it is located just over the Potto Parish boundary.

4.3 Annual Returns 2023-24 - The response to the Final Report and Certificate together with the Decision letter from PKF Littlejohn were discussed. It was noted that a member of the public had contacted the internal auditor.

4.4 Traffic Calming - The speed sign is due back in Potto next week.

4.5 ICO - Freedom of information requests and reviews, the following cases were discussed:

- EJ/2023/0005
- IC-293418-Z2B3
- IC-329882-J6G7

A review of a FOI requests was carried out, it was agreed that appropriate responses were provided.

4.6 Village Heating Project – Information from the survey had been received with over 65% of household responding, the consultants are currently reviewing the information.

4.7 Parish Plan – To look at in new year.

4.8 Potto Village Hall. Upcoming events:

- 21 December - Winter Solstice Sparkle Night.
- 26 December - Sleeping Beauty & The Beast.

## **5. Report from Unitary Councillor**

Discussed housing, the original plan for 2024 would be to build 360 new houses per year. However, when the new Labour government took to power, they launched a consultation and planned for 4,232 new houses per year for North Yorkshire. This has recently been scaled down marginally to 4077 new houses per year. Discussed new settlement possibly near Boroughbridge.

Planned building of bridge for the Coast to Coast walk over A19 near Ingleby Arncliffe has been paused.

## **6. Planning Applications to consider and decide upon**

None

## **7. Planning Decisions of Hambleton District Councils**

- 7.1 ZB24/02021/FUL - Proposed alterations and extensions - 2 Cooper Close, Potto. **GRANTED**
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.4 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. *Awaiting Decision.*
- 7.5 Ref: ZB24/01593/FUL - Retrospective application for a shepherd's hut with hot tub and toilet. Potto Grange Farm, Potto. Send comments regarding concerns as to the amount of these type of applications in the area. *Awaiting Decision*

## **8 Matters requested by Councillors.**

- 8.1 Christmas Tree – Thanks given to Preston's of Potto for the donation of this year's Christmas Tree.
- 8.2 Traveller Site - Concerns were raised around use of traveller site near Preston's of Potto. Amount of white commercial vans and static homes have appeared on site. Enforcement has been contacted and will be inspecting. Discussed more caravans being present.
- 8.3 Stell Inspection - Date will be organised in new year, no blockages noted at the moment. Discussed flooding around the village, photos will be taken after next big rain fall.
- 8.4 Pam Fanthorpe Bench - Discussed email received from Pam Fanthorpe's daughter and offer of a new bench in memorial to her. Discussed previous plans for a new memorial bench in the village and how we can incorporate both benches into the village.
- 8.5 Newsletter - Completed, needs to be printed and delivered.
- 8.6 Grass Cutting - Contacted by Council regarding grass verge cutting for 2025, discussed and approved.

**9 Finance**

9.1 To receive bank reconciliation and budget comparison to 17 December 2024.

- Community Account £ 9,029.79
- Business Premium Account £ 5,140.54

Invoices:

Potto Village Hall	Hire of Hall for meetings	£285.00	Agreed.
Whorlton Church	Annual donation	£300.00	Agreed.
Defribulator Battery		£293.00 + VAT	Agreed.
Defribulator Pads		£48.00 + VAT	Agreed.
Christmas Cards		£67.89	Agreed

9.2 Precept - The precept for 2025/26 was sent to NYC last month.

9.3 Budget - The current budget and expected expenditure were discussed.

9.4 Clerks Salary for December. Agreed.

**10 Correspondence**

To note correspondence received not specifically dealt with on this agenda.

10.1 Discussed Emails correspondence and actioned responses.

10.2 Review of Correspondence.

10.3 North Yorkshire Standards - Complaints were sent to Standards Board about Councillor Wilde and Councillor Griffin. Awaiting outcome.

**11 Any Other business**

None

**12 To confirm date & time of next meeting**

**Next meeting date Tuesday 21 January 2025 at 7.00pm.**

The Chairman wished everyone a Merry Christmas and a Happy and Prosperous 2025.

The meeting was declared closed at 8.30 pm.