

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 19 NOVEMBER 2024 AT 7.00 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor R Walker and Councillor Mr I Macpherson.

Apologies: Councillor Mrs E Griffin, Councillor Mr S March and County Councillor D Hugill.

Condolences were recorded from the members of Potto Parish Council for Councillor Mrs E Griffin on the loss of her husband. Our thoughts are with her and her family at this sad time.

3. Minutes of October's meeting

The minutes of October meeting were discussed, proposed, seconded and resolved.

4. Matters Arising from last month's meeting

4.1 Police Report - received from PCSO Maguire. Nothing to report.

4.2 Footpaths, Bridges and Stiles - Councillor Macpherson discussed bridleway near traveller site. Lots of fallen debris and near impassable. Will contact footpaths to joint walk and discuss further.

4.3 Annual Returns 2023-24 - The response to the Final Report and Certificate together with the Decision letter from PKF Littlejohn were discussed. It was noted that a member of the public had contacted the internal auditor.

4.4 PIR Action Plan - The action plan was reviewed; it was noted that all points have been completed.

4.5 Potto Parish Plan - The mid-term review report is ongoing and will be prepared and issued for comment.

4.6 Traffic Calming - The speed sign is due back in December. Webinar for 20's plenty is on tomorrow.

4.7 Potto Village Hall. Upcoming events:

- 21 December - Winter Solstice Sparkle Night.
- 26 December - Sleeping Beauty & The Beast.

4.8 ICO - Freedom of information requests and reviews, the following cases were discussed:

- EJ/2023/0005

A tribunal hearing for EJ/2023/0005 was held and the member of the public making the accusations failed to attend. Meeting rescheduled.

A review of a FOI requests was carried out, it was agreed that appropriate responses were provided.

4.9 YLCA - A video conference was held with Councillors regarding a number of issues, discussions are ongoing.

- 4.10 Village Heating Project - Research and discussion ongoing.
- 4.11 Village Character Assessment - awaiting response from NYC.

5. Report from Unitary Councillor

None present.

6. Planning Applications to consider and decide upon

- 6.1 ZB24/02021/FUL - Proposed alterations and extensions - 2 Cooper Close, Potto. Raise roof to make roof void habitable and extend side where garage is. Same height as surrounding houses. No impact on street-scene. Suggest approve application.

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: ZB24/01593/FUL - Retrospective application for a shepherd's hut with hot tub and toilet. Potto Grange Farm, Potto. Send comments regarding concerns as to the amount of these type of applications in the area. *Awaiting Decision.*
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto. GRANTED.
- 7.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.5 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. *Awaiting Decision.*

8 Matters requested by Councillors.

- 8.1 Northern entrance to village - Contacted by a member of the public regarding mess on roads to the north of the village. Discussed matter with Highways for further action.
- 8.2 NYC Highways Liaison meeting - Discussed a number of points discussed at meeting including: parking in village, Response times, speed limits and community gritting partnership.
- 8.3 Stell Inspection – Date will be organised.
- 8.4 Concerns were raised around use of traveller site near Preston's of Potto. Amount of white commercial vans and static homes have appeared on site. Agreed to contact planning enforcement to ensure site is being used lawfully.

9 Finance

9.1 To receive bank reconciliation and budget comparison to 19 November 2024.

- Community Account £ 9,169.99
- Business Premium Account £ 5,121.39

9.2 Invoices:

Potto Village Hall	Hire of Hall for meetings	£285.00	Agreed.
Whorlton Church	Annual donation	£300.00	Agreed.

9.3 Precept - The precept for 2025/26 was discussed including the proposed budget and risk assessment. The NYC precept calculator was applied, and discussions were held around potential levels of inflation under the new government. Discussions were also held around how costs are calculated etc. The proposed precept of £9,000 was agreed.

9.4 The Defibrillator has been used a number of times this year. Battery currently at 25%, investigate prices for a new one and new pads also required. Discussed obtaining training from NY Ambulance again next year.

9.5 Budget - The current budget and expected expenditure were discussed.

9.6 Clerks Salary for November Agreed.

10 Correspondence

To note correspondence received not specifically dealt with on this agenda.

10.1 Discussed correspondence from North Yorkshire Standards Board. Response has been sent.

10.2 Discussed Emails correspondence and actioned responses.

11 Any Other business

None

12 To confirm date & time of next meeting

Next meeting date Tuesday 17 December 2024 at 7.00pm.

The Chairman declared the meeting closed at 8.15 pm.