

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 15 OCTOBER 2024 AT 7.00 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mr S March, Councillor Mrs E Griffin, Councillor R Walker and County Councillor D Hugill

Apologies: Councillor Mr I Macpherson.

3. Minutes of September's meeting

The minutes of September's meeting were discussed, proposed, seconded and resolved.

4. Matters Arising from last month's meeting

- 4.1 Police Report - received from PCSO Maguire. 1 offence noted, auto-crime SMV. It was agreed to send a follow up email after no response was received from the email sent following last month's meeting regarding the house on Parsons Back Lane.
- 4.2 Footpaths, Bridges and Stiles - Councillor March has cut back hedges on bridleway and added new surface topping in places where water has accumulated.
- 4.3 Annual Returns 2023-24 - The response to the Final Report and Certificate together with the Decision letter from PKF Littlejohn were discussed. It was noted that a member of the public had contacted the internal auditor.
- 4.4 PIR Action Plan - The action plan was reviewed; it was noted that all points have been completed.
- 4.5 Potto Parish Plan – The mid-term review report is ongoing and will be prepared and issued for comment.
- 4.6 Traffic Calming – The speed sign has been in Potto for six weeks in August and September, the max recorded speed was 60mph at 31 July at 23:55. Average speed is 34mph with 57,269 vehicles over 6 weeks. Applied for '20's Plenty' scheme, had to register speed findings. We are now on their list following submitting speed data. Sharing the data on Potto Patter was discussed.

Discussed the recent accident at Potto Hall and the possibility of having a speed limit imposed.

Contacted by a member of the public, who has requested a speed limit on the section of road past Preston's of Potto. Checked with Highways and we have to submit requests to both Highways and Police. Speed data will help support with this.

- 4.7 Potto Village Hall.
- Charity lunch held on 13 Oct, in aid of Motor Neurone Disease, over £1000 was collected.

Upcoming events

- 19 Oct comedy play The Regalettes by BadApple Theatre
- 1 Nov Halloween Pub night
- 3 Nov The room upstairs - A Ghost Story by Clap Trap Theatre.

- 4.8 ICO - Freedom of information requests and reviews, the following cases were discussed:
- EJ/2023/0005
 - EA/2024/0028
 - IC-293418-Z2B3

A tribunal hearing for EJ/2023/0005 was held and the member of the public making the accusations failed to attend. The Judge has given them 7 days to explain their non-attendance.

A tribunal Judge for EA/2024/0028 has refused the member of the public permission to appeal the decision of the tribunal

A review of a FOI requests was carried out, it was agreed that an appropriate response were provided.

- 4.9 YLCA - A video conference was held with Councillors regarding a number of issues, discussions are ongoing.
- 4.10 Village Heating Project - Research and discussion ongoing.
- 4.11 Village Character Assessment - awaiting response from NYC

5. Report from Unitary Councillor

Discussed 'Let's Talk Rubbish' consultation, over 10,000 responses received. How to consolidate the collection of all areas. Discussed 1 collection per week and have 3 bins, 4 if you sign up to green waste. Collect more recycling and less waste going into incinerator. Discussed calls for development sites, one site put forward in North Yorkshire was for 18,000 houses.

Discussed fly tipping on Parsons Back Lane.

Discussed District Heating scheme for Potto.

6. Planning Applications to consider and decide upon

- 6.1 Ref: ZB24/01593/FUL - Retrospective application for a shepherd's hut with hot tub and toilet. Potto Grange Farm, Potto. Send comments regarding concerns as to the amount of these type of applications in the area.

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. *Awaiting Decision.*

8 Matters requested by Councillors.

- 8.1 Northern entrance to village - Contacted by a member of the public regarding mess on roads to the north of the village. It was agreed to contact Highways and Environmental Services.

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- 8.2 Concerns were raised around use of traveller site near Preston's of Potto. Amount of white commercial vans and static homes have appeared on site. Agreed to contact planning enforcement to ensure site is being used lawfully.
- 8.3 The Defibrillator has been used again in the village, all checked and OK. Battery currently at 25%, investigate prices for new ones.

9 Finance

9.1 To receive bank reconciliation and budget comparison to 15 October 2024.

- Community Account £ 9,452.99
- Business Premium Account £ 5,121.39

9.2 Precept - The precept will be discussed at the November meeting.

9.3 Budget - The current budget and expected expenditure were discussed.

9.4 Clerks Salary - Agreed for October

10 Correspondence

To note correspondence received not specifically dealt with on this agenda.

10.1 Discussed Email correspondence and actioned responses.

10.2 Discussed letter from Legal Services at North Yorkshire Council.

11 Any Other business

None

12 To confirm date & time of next meeting

Next meeting date Tuesday 19 November 2024 at 7.00pm.

The Chairman declared the meeting closed at 8.30 pm.