

## Annual Return 2017 / 18 Notes

### **Assertion 3 Compliance with the laws, regulations and proper practices**

Potto Parish Council took all reasonable steps to assure ourselves that there are no matters of actual or potential noncompliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.

However; a number of Complaints against Council members, FOI Complaints and Objections to the AR have been received from a single member of the public during this period. Each complaint has been addressed and actioned as appropriate in line with current policies and procedures.

Draft minutes have not been produced as these require posting within one month of the meeting, Potto Parish Council meets on a monthly basis and therefore finalised minutes are posted each month.

### **Assertion 4 Exercise of Public Rights**

The Internal Audit report and list of items under £100 were not posted on the website under the AR inspection arrangements, this issue was resolved.

### **Assertion 7 Reports from Auditors**

Potto Parish Council note that the 2016-17 annual return investigation into the formal objection is still on-going and therefore we are unable to confirm full compliance with any recommendations from that audit.

However, in anticipation of the prompt return of the audit report, we would like to make it clear that Potto Parish Council is committed to implementing any recommendations raised as part of the investigation. Additionally, Potto Parish Council have noted the comments made by our internal auditor and actioned them.