

# POTTO PARISH COUNCIL

District  
Hambleton

County  
North Yorkshire

9<sup>th</sup> December 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 17th December 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.  
(Members of the public will adhere to the rules set by the council for this session)

## AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th of November 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
  - 4.1 Police Report
  - 4.2 Footpaths Footbridges and Stiles
  - 4.3 Annual Return:
    - 4.3.1 AGAR Action Plan
  - 4.4 Traffic Calming
  - 4.5 ICO Requests, Reviews, Appeals
    - 4.5.1 EJ/2023/0005
    - 4.5.2 IC-293418-Z2B3
    - 4.5.3 IC-329882-J6G7
    - 4.5.4 Reviews
  - 4.6 Village heating study
  - 4.7 Parish Plan
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:

None
7. To receive the following planning decisions / information:

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- 7.1 ZB24/02021/Ful – Proposed alterations and extension 2 Cooper Close.  
**Granted**
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.4 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto.
- 7.5 Ref: ZB24/01593/FUL Retrospective application for a Shepards hut with hot tub and toilet, Potto Grange Farm.

## 8. Matters requested by Councillors.

- 8.1 Christmas Tree
- 8.2 Travellers site
- 8.3 Stell Inspection
- 8.4 Pam Fanthorpe Bench
- 8.5 Newsletter

## 9. Financial matters.

- 9.1 Bank accounts & Signatories
- 9.2 Precept
- 9.3 Budget review.
- 9.4 Clerks' salary.

## 10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

## 11. To confirm the date and time of the next meeting.