

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

10th January 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held on **WEDNESDAY 22nd January 2020** at 7.15pm in Potto Village Hall.

J.K. Storey (CLERK)

There will be a public session prior to the meeting and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 20th November 2019 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Footpaths Footbridges and Stiles
 - 4.2 PPC Policies & Procedures
 - 4.3 Stell Inspection
 - 4.4 YLCA meeting
 - 4.5 Annual return objections
 - 4.6 FOI request FS50858819
5. To consider and decide upon the following planning applications;
 - 5.1 None
6. To receive the following planning decisions / information;
 - 6.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans.
 - 6.2 Ref. No: 19/02359/FUL Side rear and front extensions to dwelling - GRANTED

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7. Matters requested by Councillors

7.1 None

8. Financial matters;

8.1 To approve the following accounts for payment;

8.2 To note the following payments previously authorised

8.3 To receive bank reconciliation and budget comparison to November 1st

9. To consider the following correspondences and decide action where necessary;

10. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
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10th February 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held on **WEDNESDAY 19nd February 2020** at 7.15pm in Potto Village Hall.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 22th January 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 PPC Policies & Procedures
 - 4.4 Stell Inspection
 - 4.5 Annual return objections
 - 4.6 FOI request FS50858819
 - 4.7 Potto Plan
 - 4.8 Meeting with Preston's of Potto
 - 4.9 Traffic Calming
 - 4.10 Internal Audit 2020
5. To consider and decide upon the following planning applications;
 - 5.1 None

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6. To receive the following planning decisions / information;
 - 6.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
 - 6.2 Ref. No: 19/02359/FUL Side rear and front extensions to dwelling
7. Matters requested by Councillors
 - 7.1 None
8. Financial matters;
 - 8.1 To approve the following accounts for payment;
 - 8.2 To note the following payments previously authorised
 - 8.3 To receive bank reconciliation and budget comparison to January 2020
9. Reports from County and District Councils
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
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10th March 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held on **WEDNESDAY 19nd March 2020** at 7.15pm in Potto Village Hall.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th February 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 PPC Policies & Procedures
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Defibrillator
 - 4.8 Potto Village Hall
 - 4.9 Grants
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications;
 - 6.1 None

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7. To receive the following planning decisions / information;
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
8. Matters requested by Councillors
 - 8.1 None
9. Financial matters;
 - 9.1 To approve the following accounts for payment;
 - 9.2 To note the following payments previously authorised
 - 9.3 To receive bank reconciliation and budget comparison to January 2020
 - 9.4 2019 / 20 Accounts
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

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13th May 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held on **WEDNESDAY 20th 2020** at 7.15pm in Potto Village Hall.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 18th March 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 PPC Policies & Procedures
 - 4.5 Annual return
 - 4.6 Potto Plan
 - 4.7 Traffic Calming
 - 4.8 Defibrillator
 - 4.9 Potto Village Hall
 - 4.10 Grants
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications;
 - 6.1 Ref. No: 20/00883/FUL Proposed Landscape mound

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7. To receive the following planning decisions / information;
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
 - 7.2 Ref: No: Appeal Decision 3240377 Land adjacent to Rawcliffe
8. Matters requested by Councillors
 - 8.1 None
9. Financial matters;
 - 9.1 To approve the following accounts for payment;
 - 9.1.1 PFK LittleJohn
 - 9.1.2 YLCA
 - 9.1.3 BHIB Insurance
 - 9.2 To note the following payments previously authorised
 - 9.2.1 Potto Village Hall
 - 9.3 To receive bank reconciliation and budget comparison to May 2020
 - 9.4 Approve 2019 / 20 Accounts
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

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9th June 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 17th 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 20th May 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Defibrillator
 - 4.8 Potto Village Hall
 - 4.9 Grants
 - 4.10 Cloud Storage
 - 4.11 Freedom Of Information
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications;

None

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7. To receive the following planning decisions / information;
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
 - 7.2 Ref. No: 20/00883/FUL Proposed Landscape mound
8. Matters requested by Councillors
 - 8.1 Approve 2020 Asset Register
 - 8.2 Noise from development North of the Village
9. Financial matters;
 - 9.1 To approve the following accounts for payment;
None
 - 9.2 To note the following payments previously authorised
None
 - 9.3 To receive bank reconciliation and budget comparison to June 2020
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

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7th July 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 16th July 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 17th June 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Defibrillator
 - 4.8 Potto Village Hall
 - 4.9 Grants
 - 4.10 Cloud Storage
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications;
None

POTTO PARISH COUNCIL

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7. To receive the following planning decisions / information;
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
 - 7.2 Ref. No: 20/00883/FUL Proposed Landscape mound
8. Matters requested by Councillors
9. Financial matters;
 - 9.1 To approve the following accounts for payment;
Andrew Hutchinson – Grass Cutting
 - 9.2 To note the following payments previously authorised
None
 - 9.3 To receive bank reconciliation and budget comparison to July 2020
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

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7th August 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 19th August 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 15th July 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Freedom of Information
 - 4.8 Defibrillator
 - 4.9 Potto Village Hall
 - 4.10 Grants
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications.

None

POTTO PARISH COUNCIL

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7. To receive the following planning decisions / information.
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
 - 7.2 Ref. No: 20/00883/FUL Proposed Landscape mound
8. Matters requested by Councillors
9. Financial matters.
 - 9.1 Bank Accounts
 - 9.2 Budget review
10. To consider the following correspondences and decide action where necessary;
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
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7th September 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 16th September 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th August 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Freedom of Information
 - 4.8 Defibrillator
 - 4.9 Potto Village Hall
 - 4.10 Grants
 - 4.11 Noise from site North of Potto
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications.

None

POTTO PARISH COUNCIL

District
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7. To receive the following planning decisions / information.
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
8. Matters requested by Councillors
9. Financial matters.
 - 9.1 Bank Accounts
 - 9.2 Budget review
10. To consider the following correspondences and decide action where necessary;
 - 10.1 YLCA
 - 10.2 Member of the Public
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
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12th October 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 21st October 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 17th September 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Freedom of Information
 - 4.8 Defibrillator
 - 4.9 Potto Village Hall
 - 4.10 Grants
 - 4.11 Noise from site North of Potto
 - 4.12 Complaint from a member of the Public
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications.

POTTO PARISH COUNCIL

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None

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7. To receive the following planning decisions / information.
 - 7.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
8. Matters requested by Councillors
9. Financial matters.
 - 9.1 Bank Accounts
 - 9.2 Parish Precept
 - 9.2 Budget review
10. To consider the following correspondences and decide action where necessary.
 - 10.1 YLCA
 - 10.2 Email from a member of the public
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
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10th November 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 18th November 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 21st October 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Defibrillator
 - 4.8 Potto Village Hall
 - 4.9 2021/22 precept
 - 4.10 Noise from site North of Potto
 - 4.11 Update to October 2019 minutes
 - 4.12 Clerks salary review
 - 4.13 IT systems
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications.

POTTO PARISH COUNCIL

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- 6.1 Ref. No: 20/02290/OUT Outline application with some matters reserved for the construction of one detached dwelling Land Rear Of 42 Cooper Lane, Potto.
- 6.2 Ref No: 20/02347/FUL. First floor side extension and single storey infill extension to the front of the dwelling house. 9 Cooper Close, Potto
7. To receive the following planning decisions / information.
 - 7.2. Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans
8. Matters requested by Councillors
9. Financial matters.
 - 9.1 Bank Accounts
 - 9.2 Parish Precept
 - 9.2 Budget review
10. To consider the following correspondences and decide action where necessary.
 - 10.1 YLCA
 - 10.2 Complaint from a member of the public
 - 10.3 Letter from a member of the public re planning
 - 10.4 Email for a member of the public re planning
11. To confirm the date and time of the next meeting.

Anyone wishing to join the meeting virtually should contact the Clerk for an invitation.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

8^h December 2020

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be by video conference held on **WEDNESDAY 16th December 2020** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 18th November 2020 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Covid-19
 - 4.2 Police Report
 - 4.3 Footpaths Footbridges and Stiles
 - 4.4 Annual return
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Defibrillator
 - 4.8 Potto Village Hall
 - 4.9 IT systems
 - 4.10 Newsletter
5. Reports from County and District Councils
6. To consider and decide upon the following planning applications.

POTTO PARISH COUNCIL

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- 6.1 Ref. No: 20/02423/FUL - Extension to and Renovation of Existing Dwelling Bread And Beerhouse Butcher Lane Potto.
7. To receive the following planning decisions / information.
 - 7.1 Ref No: 20/02347/FUL. First floor side extension and single storey infill extension to the front of the dwelling house. 9 Cooper Close, Potto
 - 7.2 Ref. No: 20/02290/OUT Outline application with some matters reserved for the construction of one detached dwelling Land Rear Of 42 Cooper Lane, Potto.
8. Matters requested by Councillors

Motorcycles on the Bridleway
Planning Response Template
9. Financial matters.
 - 9.1 Bank Accounts
 - 9.2 Budget review
10. To consider the following correspondences and decide action where necessary.
 - 10.1 YLCA
 - 10.2 Email for a member of the public, re planning
11. To confirm the date and time of the next meeting.

Anyone wishing to join the meeting virtually should contact the Clerk for an invitation.