

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
TUESDAY 21 JULY 2026 AT 7.15 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor R Walker and Ms K Grocott.

Apologies: Councillor Mr S March, Councillor Mrs E Griffin and Unitary Councillor D Hugill.

3. Minutes of the May and June meetings

The minutes of May's meeting were discussed and agreed as a true record and resolved.

The minutes of May's Annual Assembly meeting were discussed and agreed as a true record and resolved.

The minutes of June's meeting were discussed and agreed as a true record and resolved.

4. Matters Arising from last month's meeting

- 4.1 Police Report - One case of 'Violence Against the Person', no further information.
- 4.2 Footpaths, Bridges and Stiles - Bridleway has been patched up in some areas, ongoing. Some strimming along some of the footpaths within the Parish.
- 4.3 Annual Returns – Internal Audit documents received from Auditors for the 2025-26 annual return. An action plan to be put together to cover comments.
- 4.4 The on-going actions of a single individual in the village have resulted in the external auditors undertaking additional work. The costs of this work have to be borne by the Parish Council. For the years 2021/22, 2022/23 and 2023/24 this totals some £18,240. The Parish Council will appeal these costs and seek a removal or reduction of the costs. Awaiting feedback.
- 4.5 ICO - Freedom of information requests and reviews, the following cases were discussed:
 - EA-2024-0028 - Tribunal ongoing.
 - Review of ICO response 1
 - Review of ICO response 2

It was noted that two complaints had been made to the NYC Standards committee by a single individual in the village, bringing their total to around 40 separate complaints to NYC Standards Committee. The complaints were not upheld.

- 4.6 Parish Plan - To be reviewed at a later date.
- 4.7 Publishing Councillors addresses – New Register of Members Interests forms completed.
- 4.8 Moving to a .gov domain. Looking into and approval agreed for maximum 2 domains to be purchased.

5. Report from Unitary Councillor

None present.

6. Planning Applications to consider and decide upon

None

7. Planning Decisions of Hambleton District Councils

- 7.1 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. **Goulton Grange Farm**, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms. Awaiting *Decision*.
- 7.2 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision*.
- 7.3 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. **Potto Fields Farm**, Black Horse Lane, Potto. *Awaiting Decision*.

8. Matters requested by Councillors.

- 8.1 Stell Inspection - Date to be arranged.
- 8.2 Pam Fanthorpe Bench – bench should be delivered later this week.
- 8.3 Roads in Parish - continuing to monitor the condition of roads in the parish. A large number of areas of concern have been identified and reported on the council website.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to **21 July 2026**.

Instant Access Account	£ 0.00
Current Account	£ 21,171.18

Parish Council bank account now moved to Unity Trust Bank following on-going problems with Barclays Bank. Still awaiting full transfer of funds from Barclays and moving money into correct accounts.

Invoices:

Glasdon	Bench (paid for by sponsor)	£915.00	Agreed
SLCC	Annual Membership fee	£84.00	Agreed

- 9.2 Budget - The current budget and expected expenditure were discussed. Look over last year's spending and what we can change. Precept to be looked at to compare.
- 9.3 Clerks Salary agreed.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

- 10.1 Review of correspondence.

Appropriate responses to be provided as required.

11. Any Other business

None

12. To confirm date & time of next meeting

Next meeting date Tuesday 18 August 2026 at 7.00pm.

The Chairman declared the meeting closed at 8.15 pm.

DRAFT