

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 17 NOVEMBER 2021 AT 7.30 PM AT POTTO VILLAGE HALL**

Meeting open to the public

Emails have been received from members of the public. 8+ applications for site over past few years. Class Q application denied earlier in year, now full application. Just because dilapidated not a reason to grant planning permission. Want consistency on planning decision from HDC. Want to protect the open countryside. Highways have a specific criterion to what is safe and objected to previous applications then decided to ignore its own safety data and now does not present any problems with current application. Member of the public wished to reinforce comments sent in via email to PPC regarding planning.

Compound behind 50 Cooper Lane, HDC were due to send enforcement notice. Emails have been sent and received from HDC by a member of the public, informed container does not require planning permission, ombudsman complaint currently ongoing. Discussed temporary buildings in use when works ongoing, but no works are ongoing. Awaiting further feedback from council and have not kept PPC informed of progress.

PPC feels there is no communication from HDC, Mr Jon Berry will be attending the December meeting in person to discuss a number of planning applications. Members of the public discussed planning and Neighbourhood Plan with Councillor Hugill as the unitary authority coming along soon.

Discussed planning Ref: 21/01824/OUT and highways regarding both the houses planned and the driveway access. Lack of consistency from Highways and Hambleton District Council.

Councillor Macpherson wished to discuss some personal opinion points which he had made, if planning application was successful then a local person who has resided in the village for many years would enhance and maintain the land in a sympathetic way and remove the eyesore of a barn. If he sells the land on it could go to anyone and put caravans on the site. Member of the public discussed the barn is not suitable for conversion and also that the land around it looked like a builders scrapyards. A member of the public discussed the removal of hedgerow, which PPC has emails to prove that they were granted permission to remove the hedgerow and replace with a new one. Discussed a further number of concerns around planning around the site.

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests to record the meeting have been received.

The chairman reminded councillors of the Covid-19 risk assessment for the meeting as well as meeting procedures.

Two members of the public was present.

2. Apologies for Absence and approve reasons for absence

Apologies received from: None.

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson and Councillor Mr S Agar and County Councillor Mr D Hugill.

1 councillor space available, Mr March attended last months meeting, is unable to attend today but would like to join the Parish Council.

3. Minutes of September's Meeting

The minutes of September's meeting were discussed, proposed, seconded, and resolved.

4. Matters Arising from last month's meeting

- 4.1 Covid-19 – following a high court ruling, the power to hold remote meetings ceased on the 6th of May 2021. The Parish Council is currently no longer allowed to operate remotely, however the situation remains in flux and will be monitored accordingly.
- 4.2 Police Report – PCSO Daniels from October - 1 criminal damage – isolated.
- 4.3 Footpaths, Bridges and Stiles.
Andrew Hutchinson has been requested to cut the verges. Mr Marsh has kindly cut the hedges and moved the fallen tree from the bridleway. Awaiting response from Andrew Brown regarding the new footpath gate for new residents behind village Hall. Discussed railways line footpath in state of serious disrepair. Discussed wheelchair access to bridge from the railway line footpath, there are overgrown access roads either side of the bridge. Discussed footpath between Potto and Prestons of Potto – add to wish list. Contacted Arriety Health regarding completing forms, had written agreement for 4 years and had nothing. She is contacting Andrew Brown.
- 4.4 Annual Returns – Discussed the objections to the Annual returns. PKF LittleJohn received complaint, which they initially turned down, then received revised complaint from a member of the public. Provisional decision received for this year, still under objection from a member of the public so unable to complete it.
- 4.5 Potto Parish Plan – Spreadsheet has been updated with completed and ongoing projects, will be added to the website. Half term review in 2023. Look at planning Section 1. We are trying to improve but HDC planning are not listening to PPC.
- 4.6 Traffic Calming – Two signs will be purchased between the 3 villages; forms have been completed to arrange electrical hook-up points on lamppost within the village. Awaiting date for speed sign to be delivered.
- 4.7 Potto Village Hall – Monthly meeting minutes have been received and circulated. Next event: The Catch has been held on Friday 12th November.
- 4.8 IT systems – The Parish Council website is now administered by The Parish Council. Documents including Agendas and Minutes now uploaded by parish council.
- 4.9 YLCA Training was held on 7 September via TEAMS audit received however council disagrees with a number of points.
- 4.10 Internal Audit – Completed and now with YLCA.
- 4.11 Tree Planting – Councillor Griffin will look into and provide an update at next months meeting.
- 4.12 YLCA has asked to amend previous meeting titles from 2019 as stated held in village hall, when was held via TEAMS. Agreed to amend.

5. Report from County and District Councillors

County Councillor Hugill discussed the proposed single tier unitary council, which will be split into 89 wards. Plan for Hutton Rudby to join with Potto, Swainby and Osmotherley ward. Elections due in May 2022. A lot of staff will be tuped over to new authority.

Making a difference award opening early, money available for suitable projects but we need to get requests in early.

Bridge over railway line at Northallerton is currently being built and planned to open mid-January. Briely Homes Community projects looking to get involved with locally.

6. Planning Applications to consider and decide upon

- 6.1 21/02522/CAMP - Notification for application to operate a Certified Location small 5 pitch site for caravans, motorhomes and trailer tents. Woodhaven, Goulton Lane, Potto. Camping And Caravanning Club have put in the application, 4 caravan sites in the parish is a bit of overkill. Local economy would benefit from tourists. Dangerous entrance, on a blind bend and Preston's lorries use it frequently. **Recommends Approval.**
- 6.2 21/02458/FUL - Change of use of an agricultural building to a dwelling and associated works, including demolition of single-storey outbuildings. Agricultural Building Land Adjacent to Rawcliffe Cooper Lane Potto North Yorkshire. Councillor Wilde, Agar and Macpherson declared an interest. Council not quorate to make a decision. Ask YLCA what rules are in this situation, need response before 1 December 2021.
- 6.3 Ref. No: 21/00613/FUL - Alterations at Goulton Beck Holiday Park to form an additional 12 Static Pitches. Goulton Beck Caravan Site, Goulton Lane, Potto. Comments sent to Hambleton as closing date was before next Parish Council meeting. Flood prevention measures now submitted. **Awaiting Decision.**
- 6.4 Container on land adjacent to Rawcliffe, Cooper Lane, Potto. No Update – Approached by a member of the public for information to try get container removed, as discussed in public meeting.

7. Planning Decisions of Hambleton District Councils

None

8. Matters requested by Councillors

- 8.1 ICO Registration requirements. Following on from the training, went through website to see if requires to register. Answered 3 questions and no need to be register and pay fee, however agreed to join to be transparent and costs £35 annual fee. Agreed. ICO complaint regarding trustees of village hall.
- 8.2 NALC Code of Conduct. Revised version was circulated.
- 8.3 Complaint received from a member of the public regarding clerk. Send to Clerks & Councils and Councillors.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to 15 September 2021.
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|------------------------|-------------|
| Community Account | £ 16,333.69 |
| Business Saver Account | £ 10,001.48 |
- 9.2 To note the following payments previously authorised.
- 9.2.1** Coxon Brothers – Footpath work £10,180.80. Agreed, can reclaim VAT.
- 9.2.2** Purchase of Software for PPC Website - £178.80. Agreed, can reclaim VAT. This is the price for the first year, second and third years are significantly reduced.
- 9.2.3** Upkeep of Churchyard at Old Church Whorlton £250.00 donation agreed.
- 9.3 To provide draft precept – circulate to councillors before next months meeting.
- 9.4 To note budget situation – Current finances OK.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda;

10.1 Emails from members of the public. Discussed in public meeting.

11. Any Other business

None

12. To Confirm Date & Time of Next Meeting

Next month's meeting date Wednesday 15 December 2021 at 7.00pm

The Chairman declared the meeting closed at 8.45 pm

DRAFT