

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 18 AUGUST 2021 AT 7.30 PM AT POTTO VILLAGE HALL**

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests to record the meeting have been received.

The chairman reminded councillors of the Covid-19 risk assessment for the meeting as well as meeting procedures.

**2. Apologies for Absence and approve reasons for absence**

Apologies received from: Councillor Mr J Greco and County Councillor Mr D Hugill.

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson, Councillor Mrs E Griffin and Councillor Mr S Agar

**3. Minutes of July's Meeting**

The minutes of July's meeting were discussed, proposed, seconded, and resolved.

**4. Matters Arising from last month's meeting**

4.1 Covid-19 – following a high court ruling, the power to hold remote meetings ceased on the 6<sup>th</sup> of May 2021. The Parish Council is currently no longer allowed to operate remotely, however the situation remains in flux and will be monitored accordingly.

4.2 Police Report – PCSO Jones emailed the Police report for 21/07/2021-16/08/2021 which had been circulated to Councillors. Councillor Greco informed us via email that About two weeks ago, Goulton Lane was closed by Police for a few hours, during the day, but there's no mention of it in the Police report.

4.3 Footpaths, Bridges and Stiles. Working together with Swainby Parish Council, Hambleton District Council and NYCC, Potto Parish Council secured funding to replace and widen the bridge on the bridleway over Swainby Ellers. The work is nearly complete and a ramp to be made to ease wheelchair access. Discussed contacting D&S to publicise.

Discussed one of the quotes from Coxton Brothers to improve the Bridleway (Road maintainable at public expense) £ 8,484. Councillor Macpherson will query some points with contractor, Councillors agreed in principle.

Arietty Health has been contacted to attain the promised equipment, from the contract that was signed two years ago to be able volunteers to install gates and stiles.

4.4 Annual Returns – Discussed the objections to the Annual returns. PKF LittleJohn received complaint, which they initially turned down, then received revised complaint from a member of the public.

4.5 Potto Parish Plan – Annual review has been completed by Councillor Agar. 3 more items completed. #5 is nearing completion and hoping to be installed shortly.

4.6 Traffic Calming – Two signs will be purchased between the 3 villages; forms have been completed to arrange electrical hook-up points on lamppost within the village. Further meeting for VAR will be held with the other parish council leaders and NYCC on Friday 20 August 2021.

Friday 13 August at 5pm, a Prestons of Potto lorry came through the village. Sign at Potto Hall crossroads was turned in wrong direction. Investigate signs for No Articulated lorries or No >10.5-ton lorries (except for access).

- 4.7 Potto Village Hall – Monthly meeting minutes have been received and circulated. The annual village BBQ has been moved to 29 August 2021 due to covid regulations.
- 4.8 IT systems – Councillor Wilde has spoken to Mr Whitlock who currently administers our website. We are looking to have access and take over the responsibility for the Parish Council website. Agreed that the Clerk and Councillor Greco would complete some training. Some software would need to be purchased to administer the site. Thanks were expressed for the work that the webmaster has put into developing the site and maintaining it over the years.
- 4.9 YLCA Training booked for 7 September via TEAMS. Internal audit by YLCA forms received, Councillor Wilde will contact YLCA to discuss further.

## **5. Report from County and District Councillors**

County Councillor Hugill was not present. However, he has spoken to Councillor Wilde and will investigate recent planning applications for us.

## **6. Planning Applications to consider and decide upon**

- 6.1 Ref: 21/01624/FUL – Construction of an agricultural hay storage building. Brookside Farm, Potto - The Parish Council has no objections.
- 6.2 Ref: 21/01824/OUT - Application for outline planning permission with some matters reserved (considering access and layout) for a residential development comprising 2no four bedroomed dwellings and 1no three bedroomed dwelling served off a private drive. The Old Orchard, Cooper Lane, Potto - The Parish Council objects: Overdevelopment of the site. Up to 10 extra cars accessing the site.

## **7. Planning Decisions of Hambleton District Councils**

- 7.1 Ref. No: 21/01457/OUT – Application for outline planning permission with all matters reserved for the construction of two detached dwellings. Land to the west of 50 and 52 Cooper Lane, Potto. **Refused by Hambleton Planning.**
- 7.2 Container land adjacent to Rawcliffe, Cooper Lane, Potto. No Update – Approached by members of the public for information. **Container has still not been removed.**
- 7.3 Ref. No: 21/00613/FUL - Alterations at Goulton Beck Holiday Park to form an additional 12 Static Pitches. Goulton Beck Caravan Site, Goulton Lane, Potto. Comments sent to Hambleton as closing date was before next Parish Council meeting. **Awaiting decision.**
- 7.4 Ref. No: 21/01028/CLP - Certificate of Lawfulness (Proposed) for the siting of a caravan for incidental and/or ancillary use. The Hall, Potto Hall, Black Horse Lane, Potto. **Approved by Hambleton Planning.** Councillor Griffin expressed her concerns at the precedence this may set to others. Send email to John Berry to query our objections and if they are taken into account, back doorway to get what people want as PPC not consulted about this application, only made aware by a neighbour to the property.

## **8. Matters requested by Councillors**

Tree Planting - Diamond Jubilee and grants available for trees and hedges. Butcher's Lane and Black Horse Lane. Agreed to pursue grants for trees. Previously contacted Simon Hill.

## **1020**

### **9. Finance**

- 9.1 To note the following payments previously authorised.
- |                        |         |          |
|------------------------|---------|----------|
| Jem Beadle - Strimming | £100.00 | Approved |
|------------------------|---------|----------|
- 9.2 To receive bank reconciliation and budget comparison to April 2021.
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|------------------------|-------------|
| Community Account      | £ 10,353.69 |
| Business Saver Account | £ 10,001.23 |
- 9.3 Budget review – Current finances OK

### **10. Correspondence**

The following correspondence were discussed and actioned;

- 10.1 Email from Hutton Rudby Parish Council. Councillor Macpherson will contact Clerk and get in touch with Jem Beadle to clear the path.
- 10.2 Email from PKF LittleJohn
- 10.3 Email from a member of the public. Discussed and a response will be sent.
- 10.4 Email from a member of the public. Discussed and a response will be sent.
- 10.5 Email from a member of the public. Discussed and a response will be sent.

### **11. Any Other business**

None

### **12. Next Meeting**

**Next month's meeting date Wednesday 15 September 2021 at 7.00pm**

The Chairman declared the meeting closed at 8.15 pm