

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 21 JULY 2021 AT 7.30 PM AT POTTO VILLAGE HALL**

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests to record the meeting have been received.

The chairman reminded councillors of the Covid-19 risk assessment for the meeting as well as meeting procedures.

**2. Apologies for Absence and approve reasons for absence**

Present: Councillor Mr A Wilde (Chairman), Councillor Mr J Greco, Councillor Mr I Macpherson, Councillor Mrs E Griffin, Councillor Mr S Agar and County Councillor Mr D Hugill.

**3. Minutes of June's Meeting**

The minutes of June's meeting were discussed, proposed, seconded and resolved.

**4. Matters Arising from last month's meeting**

- 4.1 Covid-19 – following a high court ruling, the power to hold remote meetings ceased on the 6<sup>th</sup> May 2021. The Parish Council is currently no longer allowed to operate remotely, however the situation remains in flux and will be monitored accordingly.
- 4.2 Police Report – PCSO Freund emailed the Police report for 14/06/2021-20/07/2021 which had been circulated to Councillors. One note of "Violence Against the Person" No further information can be given regarding the incident. PCSO Maisie Daniels and PCSO Jason Snowden were present to introduce themselves, started last year and finally able to visit local parish council meetings now covid restrictions are easing. Friday operation to target speeding vehicles around the area. Any issues within the parish to contact the Stokesley Police team.
- 4.3 Footpaths, Bridges and Styles. Working together with Swainby Parish Council, Hambleton District Council and NYCC, Potto Parish Council have secured funding to replace and widen the bridge on the bridleway over Swainby Ellers. The work is nearly complete and a ramp to be made to ease wheelchair access. Discussed contacting D&S to publicise. Andrew Brown has been contacted to attain some more gates for the footpaths. Discussed the path by the old railways line which is being eroded away and potentially flooding the houses off Goulton Lane. Environmental agency were not concerned.
- 4.4 Annual Returns – Discussed the objections to the Annual returns. Email received from PKF LittleJohn. email re. AGAR part 3 v AGAR Part 2. Agreed to submit AGAR Part 2.
- 4.5 Potto Parish Plan – Nothing to update – Annual review in August.
- 4.6 Traffic Calming – Two signs will be purchased for the 3 villages; forms have been completed to arrange electrical hook-up points on lamppost within the village.
- 4.7 Potto Village Hall – Monthly meeting minutes have been received and circulated. The annual village BBQ has been moved to 29 August 2021 due to covid regulations.
- 4.8 IT systems – Compliance with legislation regarding government websites, WACG 2.1, the impact on the parish council websites will be looked into, speak with Mr Whitlock who currently administers our website.

- 4.9 YLCA Training booked for 7 September via TEAMS. Internal audit by YLCA forms received.
- 4.10 Tree Planting - Diamond Jubilee and grants available for trees and hedges. Butcher's Lane and Black Horse Lane.
- 4.11 Complaint against Councillor Wilde. No case to answer. Vote of confidence in our chairman by members of the council.

**5. Report from County and District Councillors**

County Councillor Hugill reported decision on unitary authority has been held today and awaiting official decision. Discussed the Coast-to-Coast footpath, the part local to us is 30 years old now and badly eroded in areas, also discussed the dangerous crossing over the A19. Councillor Hugill advised to speak to Area 2 Highways who can then communicate to Andrew Brown, who we usually contact, a prompt response should be received from Area 2 Highways team.

**6. Planning Applications to consider and decide upon**

- 6.1 Ref. No: 21/01457/OUT – Application for outline planning permission with all matters reserved for the construction of two detached dwellings. Land to the west of 50 and 52 Cooper Lane, Potto. The Council's Planning Committee is to visit the site on 26th July 2021 and Planning Committee will meet on 29th July 2021 at The Civic Centre, Northallerton, when the application will be heard.

**7. Planning Decisions of Hambleton District Councils**

- 7.1 Ref. No: 21/01402/FUL - Loft Conversion with Dormer and Ground Floor Modifications. 40 Cooper Lane, Potto - PPC recommended approval - Comments sent as closing date 29/06/21 **Planning Granted.**
- 7.2 Container land adjacent to Rawcliffe, Cooper Lane, Potto. No Update – Approached by members of the public for information. **Chase Planning.**
- 7.3 Ref. No: 21/00613/FUL - Alterations at Goulton Beck Holiday Park to form an additional 12 Static Pitches. Goulton Beck Caravan Site, Goulton Lane, Potto. Comments sent to Hambleton as closing date was before next Parish Council meeting. **Awaiting decision.**
- 7.4 Ref. No: 21/01028/CLP - Certificate of Lawfulness (Proposed) for the siting of a caravan for incidental and/or ancillary use. The Hall, Potto Hall, Black Horse Lane, Potto. **Awaiting decision.**

**8. Matters requested by Councillors**

None

**9. Finance**

- 9.1 To note the following payments previously authorised.

Potto Village Hall hire	£225.00	- Approved
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- 9.2 To receive bank reconciliation and budget comparison to April 2021.

Community Account	£ 10,353.69
Business Saver Account	£ 10,001.23
- 9.3 Budget review – Current finances OK

**10. Correspondence**

The following correspondence were discussed and actioned;

Email received from a member of the public regarding the new bridge praising the Parish Council for their efforts to replace the bridge.

**11. Any Other business**

None

**12. Next Meeting**

**Next month's meeting date Wednesday 18 August 2021 at 7.00pm**

The Chairman declared the meeting closed at 8.30 pm