

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 19 MAY 2021 AT 7.30 PM AT POTTO VILLAGE HALL**

**1. Election of Officers**

County Councillor Hugill chaired the meeting for the election of officers; Councillor Wilde was unanimously elected to be chairman for the year. It was agreed that the role of vice-chair would be taken on a rotational basis by councillors.

**2. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests to record the meeting have been received.

The chairman reminded councillors of the Covid-19 risk assessment for the meeting as well as meeting procedures.

**3. Apologies for Absence and approve reasons for absence**

Present: Councillor Mr A Wilde (Chairman), Councillor Mr J Greco, Councillor Mr I Macpherson, Councillor Mrs E Griffin, Councillor Mr S Agar and County Councillor Mr D Hugill.

**4. Minutes of April's Meeting**

The minutes of April's meeting were discussed, proposed, seconded and resolved.

**5. Matters Arising from last month's meeting**

5.1 Covid-19 – following a high court ruling, the power to hold remote meetings ceased on the 6<sup>th</sup> May 2021. The Parish Council is currently no longer allowed to operate remotely, however the situation remains in flux and will be monitored accordingly.

5.2 Police Report – PCSO Lodge emailed the April Police report which had been circulated to Councillors. Nothing to report. 1 notice of environmental Covid breach. It was agreed to invite the local PCSO to the next PPC meeting now we are meeting face-to-face again.

5.3 Working together with Swainby Parish Council, Hambleton District Council and NYCC, Potto Parish Council have secured funding to replace and widen the bridge on the bridleway over Swainby Ellers. Invoices have been received from NYCC and paid; work is expected to start 14 June. Put notice on Potto Patter to inform of closure to road and footpath.

Following notification of a grant from HDC resurfacing work on the bridleway a second quote has been received to re-surface the bridleway. It was agreed for the work to be done but timing is to be finalised following completion of the bridge and once funds are in place. Discussed the final stretch between the houses on the bridleway and the ford.

5.4 Annual Returns – Discussed the objections to the Annual returns.

5.5 Internal Audit – All information for the internal audit has been prepared and sent to the auditor to complete the internal audit.

5.6 Potto Parish Plan – Nothing to update – activities ongoing

5.7 Traffic Calming – meeting with Crathorne, Potto and Seamer councils has been arranged for 29 May to discuss next steps forward.

- 5.8 Potto Village Hall –The minutes of the Potto Village Hall committee meeting have been circulated. The Village Hall Committee AGM was held last night, minutes will be circulated to Councillors. Discussed some of the events over the past year and some upcoming events including the annual village BBQ. First event took place in the Village Hall earlier this week, Quiz to re-start 21 May.
- 5.9 IT systems – Compliance with legislation regarding government websites, WACG 2.1, the impact on the parish council websites will be looked into, speak with Mr Whitlock who currently administers our website.
- 5.10 Planning - Discussed removal of the hedgerows along a stretch of two fields. Received correspondences from a member of the public stating breach of planning. Discussed with a member of the public and informed we have an email informing us that we can remove the hedgerow. Discussed Diamond Jubilee and grants available for trees and hedges. \*Add to next months agenda\*

## **6. Report from County and District Councillors**

Discussed in annual parish meeting

## **7. Planning Applications to consider and decide upon**

- 7.1 Ref. 21/00993/FUL – 62 Cooper Lane, Potto. Single storey side extension, rendering of existing house, reroofing of existing house and recovering of existing dormers. Recommended for approval.

## **8. Planning Decisions of Hambleton District Councils**

- 8.1 Ref. No: 20/02738/MBN – Land and buildings West of Rawcliffe, 46 Cooper Lane, Potto. Amendment Plan put in to HDC on 10 February and received this week by PPC. Application was rejected. Applicant will re-submit as a normal application later in the year. **No Update.**
- 8.2 Ref. No: 21/00001/REFUSE Appeal - Proposed landscaped mound and additional screen planting. Land and Farm Buildings North of The Old Orchard, Potto. Dismissed – discussions as concerns from a member of the public, encouraged to flag up to planning/environmental health at Hambleton. **No Update.**
- 8.3 Ref. 21/00962/FUL - Alterations and extension to dwelling to create first floor master bedroom, kitchen extension, new window openings new entrance porch and extension to garage including provision of new external cladding. Brook House Potto. Discussions around current erosion in the river near the house. Councillors recommended for approval; comments sent to Hambleton as closing date was before next Parish Council meeting. **No Update.**
- 8.4 Ref. No: 21/00613/FUL - Alterations at Goulton Beck Holiday Park to form an additional 12 Static Pitches. Goulton Beck Caravan Site Goulton Lane Potto. Comments sent to Hambleton as closing date was before next Parish Council meeting. **No Update.**

**9. Matters requested by Councillors**

9.1 Complaint against Chairman – A member of the public made another complaint to HDC regarding Councillor Wilde.

**10. Finance**

10.1 To note the following payments previously authorised.  
None

10.2 To receive bank reconciliation and budget comparison to April 2021.  
Community Account £ 11,133.69  
Business Saver Account £ 10,000.98

10.3 Budget review – First part of precept received.

**11. Correspondence**

The following correspondence were discussed and actioned;

- Freedom of information requests
- Email regarding removal of hedges

**12. Any Other business**

None

**13. Next Meeting**

**Next month's meeting date Wednesday 16 June 2021 at 7.00pm**

The Chairman declared the meeting closed at 8.45 pm