

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 17 FEBRUARY 2021 AT 7.00 PM REMOTELY VIA TEAMS**

**Parish Council Meeting**

In line with Covid-19 related government legislation and NALC Guidelines regarding social distancing etc. the Parish Council Meeting will continue to be held remotely via TEAMS.

Any member of the public wishing to join the meeting remotely can contact the Clerk for an invitation.

**Meeting open to the public**

Non present.

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests received.

**2. Apologies for Absence and approve reasons for absence**

Present: Councillor Mr A Wilde (Chairman), Councillor Mr J Greco, Councillor Mr S Agar, Councillor Mr I Macpherson, Councillor Mrs E Griffin and County Councillor Mr D Hugill.

No Apologies.

**3. Minutes of January Meeting**

The minutes of January's meeting were discussed, proposed, seconded and resolved.

**4. Matters Arising from last month's meeting**

- 4.1 Covid-19 – Parish Council can either cancel meetings or use available technology to hold meetings remotely. The Parish Council is committed to continue to provide as normal a service as possible to the residents of the parish during these difficult times. YLCA and NALC current recommendations are to continue meeting virtually.
- 4.2 Police Report – PCSO Daniels emailed the January Police report which had been circulated to Councillors. Nothing to report.
- 4.3 Working together with Swainby Parish Council, Hambleton District Council and NYCC, Potto Parish Council have secured funding to replace and widen the bridge on the bridleway over Swainby Ellers. Invoices have been received from NYCC and paid; work is expected to start shortly.

Discussed the current state of the surface of the bridleway due to the recent heavy rainfall. We have submitted an application for the HDC Making a Difference Fund to support maintenance and re-surfacing on the bridleway.

Discussions around the removal of hedgerows along the field adjacent to Butcher's Lane. Following an exchange of photos and maps, the HDC confirmed it was OK as long as the hedge is being replaced it is classed as hedge maintenance.

Discussed railway footpath, and footpath is badly eroded and falling into the river will contact Andy Brown/EA/Tees River Trust and the Living Leven Project.

Arrietty Heath of NYCC sent a note supporting volunteer activities on the footpaths, requesting updates on any work going on with footpaths, and said that she is looking forward to meeting us later this year (restrictions allowing) and installing some more gates.

- 4.4 Annual Returns – Nothing to update.
- 4.5 Parish Plan – Nothing to update.
- 4.6 Traffic Calming – Nothing to update regarding speed sign, awaiting payment from Police Commissioner fund. Discussed possible 40mph speed limit between Hutton Rudby and Potto, contact Jody Power at 95 Alive project for advice.
- 4.7 Defibrillator – The Defibrillator has now been moved to a more central village location and is located outside 34/36 Cooper Lane underneath the lamppost. It has been fitted with a new battery and new pads.
- 4.8 Potto Village Hall –The minutes of the Potto Village Hall committee meeting have been circulated. The Chairman and Clerk have been assisting Mr Harper with registering the Village Hall for VAT. Some events pencilled in for March/April, may have to be rescheduled.
- 4.9 IT systems – Nothing to update. Discussed donating old computer equipment, following technology poverty for school children. Will check with NYCC if policy in place to recycle old tablet for this purpose.
- 4.10 Planning – following our correspondence with Hambleton District Council Planning Department; Jon Berry, Chief Planning Officer will attend the March PPC meeting to discuss the concerns of PPC and residents.

## **5. Report from County and District Councillors**

County Councillor Mr D Hugill informed us that there was an agreed council tax rise of 1.99% raise and 1.5% for adult social care.

NYCC High Speed broadband scheme will be rolled out to 15,000 homes. £3,000,000 investment in market towns for improved broadband coverage.

## **6. Planning Applications to consider and decide upon**

- 6.1 Ref. No: 21/00001/REFUSE Appeal -  
Proposed landscaped mound and additional screen planting. Land and Farm Buildings North of The Old Orchard, Potto. Re-send previous comments, it was noted that PPC were not against the mound; they were against the noise, heavy traffic created from the site and legality of the use of the site. We did not receive an appropriate response from Hambleton Planning regarding our initial concerns of materials being burned and crushed on the site.
- 6.2 Ref. No: 20/02738/MBN – Land and buildings West of Rawcliffe, 46 Cooper Lane, Potto. Amendment Plan put in to HDC on 10 February and received this week by PPC. Councillor Wilde and Councillor Agar have declared an interest in the application as they are neighbours, Cllr Macpherson noted that he was acquainted with the applicant and Cllr Greco has previously done some work for the applicant. Discussed the application of the 'Class Q' status. Now changed from two dwellings to one. Comments have already been submitted.

## **7. Planning Decisions of Hambleton District Councils**

7.1 Ref No: 20/02423/FUL. Extension to and Renovation of Existing Dwelling  
Bread and Beer House, Butcher Lane, Potto. GRANTED.

7.2 Ref. No: 20/02744/FUL – Demolition of existing conservatory and new Single storey extension  
Old Orchard, Cooper Lane, Potto. GRANTED.

7.3 Ref. No: 20/02696/MBN – Change of use from Agricultural building to 1 dwelling house,  
Goldgate Lane, Swainby. DECIDED (Prior Approval Not Required)

Container on land adjacent to Rawcliffe – Initial response received.

## **8. Matters requested by Councillors**

ICO Case Reference: IC-48023-Y9S3. Decision notice relating to the complaint made to the  
Information Commissioner. Found against PPC with no action required, agreed to appeal.

## **9. Finance**

9.1 To note the following payments previously authorised.

Insurance Renewal	£ 204.28
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9.2 To receive bank reconciliation and budget comparison to February 2021.

Community Account	£ 8,341.85
Business Saver Account	£ 10,000.73

9.3 Budget review – spending planned on community projects.

## **10. Correspondence**

- 10.1 Correspondence from a member of the public, Published Records.  
The correspondence was reviewed and a response will be provided.
- 10.2 Correspondence from a member of the public, Information Queries.
- 10.3 Thanks, received from members of the public for our help with planning.
- 10.4 Thanks, received from a member of the public for footpath maintenance.

## **11. Any Other business**

Due to the winter weather the grit bins within the village were depleted, a number of councillors  
assisted with the safe clearance of the roads within the village. Replacement grit will be purchased  
later in the year. Thanks, given to the councillors from Cllr Griffin.

## **12. Next Meeting**

Current meetings will be held via video conference until such time as restrictions are lifted.

Any member of the public can request an invite to the meeting from the Clerk.

**Next month's meeting date Wednesday 17 March 2021 at 7.00pm**

The Chairman declared the meeting closed at 8.45pm