

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 19 AUGUST 2020 AT 7.00 PM IN THE VILLAGE HALL**

Meeting Open to the Public

In line with current government legislation and NALC Guidelines regarding social distancing etc the Parish Council Meeting was held remotely via TEAMS.

The Chairman explained the current restrictions and regulatory changes that have been put in place due to the ongoing Covid-19 pandemic.

Further the Annual Meeting and election of officials have been postponed to a time when the current restrictions are lifted.

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

2. Apologies for Absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin, Councillor Mr S Agar, Councillor Mr I Macpherson, Councillor Mr J Greco and County Councillor Mr D Hugill.

Apologies: None

3. Parish Council Meeting

The minutes of July's meeting were discussed proposed, seconded and resolved.

4. Matters Arising from last month's meeting

- 4.1 Covid-19 Parish Council can either cancel meetings or use available technology to hold meetings remotely. The Parish Council is committed to continue to provide as normal a service as possible to the residents of the parish during these difficult times. YLCA current recommendations are to continue meeting virtually.
- 4.2 PCSO Freund emailed the June Police report which had been circulated to Councillors. Nothing to report.
An incident of Fly tipping had been reported in the entrance to Northumbrian Water wastewater site on Gold Hill Loop Road. It was noted that the Police do not record these events they are monitored by HDC.
- 4.3 Cllr Macpherson has had discussions with Highways around replacing the bridge over Swainby Ellers; these are ongoing, it was noted that they do not want repair the bridge, rather a new bridge is required. Cllr Macpherson will contact Ben Jackson at Public rights of way officer at North Yorks.

Councillor Macpherson has contacted Sustrans re the bridleway and cycle routes but has not had a response yet. Also liaised with Councillor Hannon from Swainby Parish Council

Councillor Macpherson has spoken to a resident regarding strimming down the bridleway. Discussed possibly getting the edges done regularly through the year. PPC also discussed some funding for a petrol strimmer etc. Unanimously agreed.

It was agreed to send letter to landowners in the parish whose land abuts the footpath/bridleways regarding their legal obligation to keep the footpath etc clear this includes verges/hedges.

Councillor Wilde has also been speaking with Arrietty Heath regarding the NYCC Path keepers Agreement. Andy Brown has all the equipment we require and will be able to provide two sets of tools. They like to arrange a video chat with the councillors.

Councillor Wilde has spoken to Mr Clayton and he is happy to replace the stiles on his land and with gates, he has cleared spaces around the existing stiles for them.

Mr Dawson has installed a fence along the footpath on his land. Concerns from councillors regarding the barbed wire on the top of the fence; as the field does not hold stock. Councillor Macpherson will contact Mr Dawson.

Working party to be organised later in the year to top up the surface on the bridleway.

- 4.4** Annual Returns – The Notice of Public Rights has been displayed on the web site and in the notice board.

The 2019/20 AGAR has been submitted to the auditors.

- 4.5** Parish Plan - 70% ongoing items already progressed.
Discussed village character assessment and neighbourhood plans.
- 4.6** Speeding – A traffic report results has been received from Darren Griffiths. Councillor Wilde met with Chairmen from Seamer and Crathorne and awaiting funding from a grant to purchase a traffic sign to share between the villages.
- 4.7** FOIA request received from a member of the public. PPC responded to person's request however; their email address bounced back. The member of the public then complained to FOIC stating that PPC had not responded. We responded to the FOIA showing that we had tried to send a response within the time.
- 4.8** The work on the disabled access at Potto Village Hall has been mainly completed and will hopefully be completed by end of August.
Quotes for the replacement of the floor in Village Hall had been received by the village hall committee and work is planned for September.
- 4.9** Defibrillator – The preferred location would be central to the village; it was suggested that it be located near the noticeboard. Councillor Macpherson will contact Mr & Mrs Alexander to discuss further. Councillor Macpherson to contact Clive Thornton at Hambleton District Council.
- 4.10** Grants – Councillor Macpherson had pursued some grants, and we were unable to apply as we were a Parish Council. Will try to pursue via Potto Village Hall Committee or Village Hall Trustees.
- 4.11** Cloud Storage – Is now up and running. Councillor Greco will arrange the login details.

5. Report from County and District Councillors

County Councillor Mr D Hugill discussed at length the proposition of the abolition of Hambleton District Council and having one unilateral North Yorkshire Council. Discussed how it may affect planning, schools etc.

6. Planning Decisions of Hambleton District Councils

Ref. No: 20/00883/FUL - *Proposed landscaped mound and additional screen planting.*

Refused – it was noted that a wall has now been made out of straw bales.

Councillor Agar discussed Planning White paper circulated by County Councillor Hugill and local plan examination hearing. Discussed what would possibly happen with new authority and how things would work, taking powers away from local councils. County Councillor Hugill will keep us up to date when has further information.

7. Planning Applications

Ref. No: 20/01683/FUL - *Construction of first floor rear balcony*. 6 Cooper Lane, Potto.
Councillor Agar declared an interest. Councillor Macpherson has left the meeting.
Unanimously agreed to recommend approval.

8. Matters requested by Councillors

Councillor Griffin raised the issue of traffic on Parsons Back Lane, this was discussed and will be monitored.

9. Finance

9.1 To approve the following accounts for payment:

None

9.2 To note the following payments previously authorised – None

9.3 To receive bank reconciliation and budget comparison to June 2020

Community Account	£3,977.25
Business Account	£10,000.00

Recommendation from Internal Audit recommended move money to Business Account.
Councillor Greco to research and obtain quotes for new laptop for clerk with Microsoft Office.

10. Correspondence

YLCA correspondences

11. Any Other business

None

12. Next Meeting

Current meetings will be held via video conference until such time as restrictions are lifted.

Next month's meeting date Wednesday 16 September 2020 at 7.00pm

The Chairman declared the meeting closed at 8.30 pm