

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 17 JUNE 2020 AT 7.00 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

In line with current government legislation regarding social distancing etc the Parish Council Meeting was held remotely via TEAMS.

The Chairman explained the current restrictions and regulatory changes that have been put in place due to the ongoing Covid-19 pandemic.

Further the Annual Meeting and election of officials have been postponed to a time when the current restrictions are lifted.

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

**2. Apologies for Absence**

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin, Councillor Mr J Greco and Councillor Mr S Agar

Apologies: received from: Councillor Mr I Macpherson and County Councillor Mr D Hugill

**3. Parish Council Meeting**

The minutes of May's meeting were discussed proposed, seconded and resolved.

**4. Matters Arising from last month's meeting**

- 4.1 Covid-19. Parish Council can either cancel meetings or use available technology to hold meetings remotely. The Parish Council is committed to continue to provide as normal a service as possible to the residents of the parish during these difficult times. A statement will be placed on the website and notice board regarding current situation.
- 4.2 PCSO Hussain emailed the Police report which had been circulated to Councillors. One criminal damage incident was reported, however no further information given. Clerk to email and gain more information.
- 4.3 Councillors contacted Rosie Sanderson, Arrietty Heath and Andy Brown regarding footpaths and the bridge over Swainby Ellers. Andy Brown has put us in touch with Ben Jackson who is responsible for bridges in NYCC. We explained what we wish to achieve, and he informed us that he felt that it would be better to put whole new bridge in and should cost approximately £10,000. We explored a number of funding options.

We have completed a grant application from lottery fund and are waiting to hear back then will contact Ben Jackson. Discussed that the lottery grants enabled people to get out during covid lock down.

Councillor Wilde has been speaking with Andy Brown of NYCC, Rosie Sanderson has been moved to West Yorkshire. They are happy to support us in installing more gates to replace stiles in the parish, let him know how many we require and what equipment.

Councillor Wilde has also been speaking with Arrietty Heath regarding the NYCC Path keepers Agreement. We discussed how we would be able to access support from the provision of tools, training etc.

Councillor Macpherson has been leasing with Sustrans re the bridleway and cycle routes.

A number of parishioners have contacted the council stating that the gate in Mr Clayton's field was closed; however, the right of way is not through the gate, there is a stile 20m further down the path. Discussed this and other sites as good candidates for installing a gate.

- 4.4 Annual Returns – no update available.
- 4.5 Parish Plan - 70% ongoing items already progressed.
- 4.6 Speeding – A traffic counter was installed in the village 2 weeks ago, we were not informed by Darren Griffiths if it was his team, however; it was agreed that this was not the best time, during lockdown, to get valid stats, Councillor Wilde will contact for further information. \* Potto Parish Plan item 5\*
- 4.7 The work on the disabled access at Potto Village Hall is ongoing and hopefully will be completed by August. The ramp outside has already been completed. Looking to move Potto BBQ to September and Scouts hoping to start again in September.
- 4.8 Cloud Storage – It was proposed that a secure Cloud based data repository is set up for all Parish Council data. This will provide access to councillors for all the Parish Council files. It was unanimously agreed to proceed with this, Councillor Greco will manage this initiative.
- 4.9 FOI Requests. Discussed identity of persons sending requests. Agreed.

## **5. Report from County and District Councillors**

Not present

## **6. Planning Decisions of Hambleton District Councils**

Ref. No: 19/02587/FUL - Change of use of land to mixed use for the keeping of horses and as a residential caravan site for 5 caravans to include no more than 2 static caravans also construction of a storage barn and laying of hard standing - Land at Goulton Lane, Potto.  
No update.

Ref. No: 20/00883/FUL - Proposed landscaped mound and additional screen planting - Land and Farm Buildings North of the Old Orchard, Potto.

Comments: at the weekend there was lots of noise from the site and many trucks accessing the site, fires burning of construction waste. It was also noted that this requires special planning permission, as the site was previously used for agricultural use.

## **7. Planning Applications**

None

## **8. Matters requested by Councillors**

- 8.1 Approve 2020 Asset Register. The 2020 asset register was discussed and agreed. The register was unanimously approved.

- 8.2** HDC was contacted by a number of residents regarding the noise and environmental aspects relating to the on-going operations at the site north of Potto.

Anyone affected should contact Mr Paul Robertson of HDC the contact details are;  
Email: [Paul.Robertson@hambleton.gov.uk](mailto:Paul.Robertson@hambleton.gov.uk)  
Tel: 07824 898415

There has been a case number raised 20/01352/NUI3 please quote this in any correspondence

## **9. Finance**

- 9.1** To approve the following accounts for payment:

Andrew Hutchinson – Grass verge cutting	£240.00	Approved
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- 9.2** To note the following payments previously authorised – None

- 9.3** To receive bank reconciliation and budget comparison to June 2020

Community Account	£12,387.25
Business Account	£3,000.00

## **10. Correspondence**

YLCA – Few updates regarding Covid. Forums available if councillors would like to attend – clerk to circulate.

Discussed correspondence from another Parish Council regarding correspondence they have received. Forward to YLCA for guidance.

## **11. Any Other business**

Thanked Councillor Greco for cutting the grass along the bridleway.

Discussed the safety of the bridge over Swainby Ellers and also the ford for horses, hoping to tackle these both together.

## **12. Next Meeting**

Current meetings will be held via video conference until such time as restrictions are lifted.

**Next month's meeting date Wednesday 15 July 2020 at 7.00pm**

The Chairman declared the meeting closed at 8.30 pm