

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 19 FEBRUARY 2020 AT 7.00 PM IN THE VILLAGE HALL**

Meeting Open to the Public

None present

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

2. Apologies for Absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson, Councillor Mrs E Griffin, Councillor Mr J Greco and Councillor Mr S Agar and County Councillor Mr D Hugill.

Apologies: received from: None

3. Parish Council Meeting

The minutes of January's meeting were discussed proposed, seconded and resolved.

4. Matters Arising from last month's meeting

4.1 PCSO Dunn emailed the Police report and was circulated to Councillors.

The Police informed the clerk that a representative would be present tonight, however no one attended.

4.2 The footpath survey has commenced but is not complete, further dates to be set. Discussed erosion on footpath along old railway line. Councillor Agar will get in touch with Andy Thompson to discuss a working party, and work with Tees River Trust.

Letters to be sent out to landowners regarding keeping footpaths clear in fields with crops etc.

Councillor Macpherson has been trying to contact Rosie from NYCC footpaths regarding gate and bridge Councillor Hugill is in contact with Arrietty and arranged a meeting with PPC for Thursday 27 February.

4.3 Policies and procedures; The following Policies and Procedures proposed, seconded and resolved;

- Standing Orders
- Risk review strategy
- Publication Scheme
- Data Protection Policy
- Retention of Documents Policy
- Transparency Code Check list
- Management of Unacceptable Contact Policy
- Unreasonable Complaint Policy
- Recording at Parish Council meetings

It was proposed to add these to the PPC website.

4.4 The Stoll inspection has been completed. One area which needs attention is near the river where most of the stoll system enters the river along with an area of Tarran's field. The blocked land drain near Mr Marsh's has been cleared out to an excellent standard.

4.5 Annual Return Objections – N/A

4.6 FOI request FS50858819 – the Parish Council has submitted a response to the ICO.

4.7 Parish Plan – Discussed the current update to the Parish Plan Copy to be added to the website.

4.8 Meeting with Preston's of Potto – Councillors were invited to meet with Mr Jake Preston following actions from last meeting. Mr Preston agreed to reinstall sign at Potto Hall crossroads to prevent visiting HGV's from diverting through the village. Discussed the relationship between Preston's and Potto village it was noted that Preston's is seen as an integral part of the village. Clerk to send email of thanks.

4.9 Speeding – The chairman has contacted Mr Orr at Crathorne Parish Council, he is currently in touch with Seamer Parish Council regarding speed signs. The chairman also contacted Darren Griffiths at NYCC, discussed a 7-day speed survey to be undertaken in the village. Unanimously agreed. Potto Parish Plan item 5*

4.10 Internal Audit - It was proposed Mr Birsley would complete the internal audit, Resolved.

5. Planning Decisions of Hambleton District Councils

5.1 Ref. No: 19/02359/FUL Side rear and front extensions to dwelling - GRANTED
Link to HDC Planning portal to be added to the PPC website.

6. Planning Applications

6.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans.

7. Matters requested by Councillors

7.1 Discussed moving the defibrillator to a more central point in the village, further investigation is required. Contacted Rob Winter at Staring Hearts regarding maintenance of the defibrillator, agreed to contact other councils in the area for reviews before committing to the annual costs.

8. Finance

8.1 To approve the following accounts for payment - None

8.2 To note the following payments previously authorised - None

8.3 To receive bank reconciliation and budget comparison to January 2020

Community Account £11,588.76

Business Account £2,116.51

8.4 Still having issues with Barclays Bank, unable to amend standing order for clerks pay from pay rises April 2018 an April 2019. They are looking at why we do not have permission to edit our standing orders on the online banking website.

9. Report from County and District Councillors

County Councillor Hugill discussed rise in council tax to 3.99% and discussed frontline services within the county. Hambleton council tax has not been agreed as yet.

He discussed county and district council's scrutiny into recycling. Hambleton ranks number 96 out of 300 councils for recycling. As we are a two-tier authority it would be difficult to rank near the top. Discussed Boulby mine plans, there will be a site visit this Friday so will report back next month with an update.

Discussed the making a difference fund, Potto Village Hall has requested funding for new disabled facilities and access, awaiting decision.

Northallerton bypass, planning application has been granted and will include new bridge over railway line. Northallerton has put in for improvement funding, lots of options have been put forward for consideration.

10. Correspondence

None

11. Next Meeting

Resolved

Next month's meeting date Wednesday 18 March 2020 at 7.00pm

The Chairman declared the meeting closed at 8.45pm