

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON  
WEDNESDAY 22 JANUARY 2020 AT 7.00 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

A member of the public was present and spoke about the need to address speeding within the village and surrounding roads in accordance to the Parish Plan. The member of the public had spoken to a man from Westcotec. They provide battery operated electronic speed signs for villages these meet both British and European standards and believes they are accepted by councils in the UK. The prices range from £2,625-£2950 + VAT depending on the model. Discussed funding.

County Councillor Hugill advised the council to speak to Darren Griffiths regarding a speed survey in the village and Mr Orr at Crathorne Parish Council to discuss a possible joint venture on the project.

**\*Potto Parish Plan item 5\***

It was also mentioned about the amount of HGV lorries still coming through the village – Clerk will contact Preston's of Potto.

The member of the public also discussed the damage to the bank and salt box at the end of the road to the village hall. This was done by a van reversing; the local Postman witnessed to event and made a note of the van's registration plate which as then passed on. The Chairman will look at the insurance excess to see about the cost of replacing the damaged salt bin.

**1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.**

**2. Apologies for Absence**

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson, Councillor Mrs E Griffin and County Councillor Mr D Hugill.

Apologies: received from: Councillor Mr J Greco and Councillor Mr S Agar.

**3. Parish Council Meeting**

The minutes of November's meeting were discussed proposed, seconded and resolved.

**4. Matters Arising from last month's meeting**

**4.1** Footpaths and Un-Classified Road (Bridle path) – Councillor Macpherson discussed a sign he has seen in Hutton Rudby regarding planting of trees. Discussed doing a similar thing in Potto to get people to help plant trees and even sponsor a tree. Clerk to put a poster together.

**\*Potto Parish Plan item 16\*** Gather interest from villagers via 'Potto Patter' on Facebook and a date will be set.

The footpath survey will commence this weekend or next, weather dependant by the councillors. Discussed erosion on footpath along old railway line. There is currently a large drop off into river is close to the old railway line path.

Letters to be sent out to landowners regarding keeping footpaths clear in fields with crops etc.

Councillor Macpherson has been trying to contact Rosie from NYCC footpaths regarding gate and bridge and Arrietty Heath of HDC for tools which were promised to PPC, he has not received a response at this time. Councillor Hugill informed the councillors that Arrietty is visiting Hutton Rudby next week, he will see if they can get a date to meet Potto also.

4.2 Policies and procedures; The following Policies and Procedures were proposed for review;

- Standing Orders
- Risk review strategy
- Publication Scheme
- Data Protection Policy
- Retention of Documents Policy
- Transparency Code Check list
- Management of Unacceptable Contact Policy
- Unreasonable Complaint Policy
- Recording at Parish Council meetings

4.3 The Stell inspection has been completed. Generally in good order although many leaves are still on the trees. One area which needs attention is near the river where most of the stell system enters the river along with an area of Tarran's field. Mr Marsh said there is an area in his field which is backing up due to a possible blocked land drain – Councillor Macpherson will follow up.

The stell inspection report was presented to the Council. It was proposed that a copy of the stell inspection to be sent to Environmental Agency for their information.

4.4 YLCA meeting. Discussed the report received from the YLCA and the actions surrounding each of the points raised.

4.5 Annual Return Objections – N/A

4.6 FOI request FS50858819 – the Parish Council has appealed against the decision notice.

## 5. Planning Decisions of Hambleton District Councils

5.1 Ref. No: 19/02359/FUL Side rear and front extensions to dwelling - GRANTED

## 6. Planning Applications

6.1 Ref. No: 19/02587/FUL Change of land use to include up to 5 caravans.

The site received approval for change of use in 2014, following initial objections and refusal and subsequent appeal to the Secretary of State. This was to provide space for two caravans (up to one of which could be a "static") and a stable block. There was a subsequent application granted in 2016 for an amenity block - The councillors commented that there a regularly more than two caravans present on the existing site and that the amenity block is being used for residential use. They were concerned about the increase in traffic on to Goulton Lane from the site, given that it acts as a primary route serving Potto and Hutton Rudby and also carries a lot of heavy goods traffic to Prestons haulage depot.

The Councillors recommended refusal for the application.

## 7. Report from County and District Councillors

County Councillor Hugill discussed the new crematorium which is proposed to be built in Thirsk. He discussed county and district councils scrutiny into recycling. Hambleton ranks number 96 out of 300 councils for recycling. It is low due to not collecting food waste, which he discussed at length. As we are a two-tier authority it would be difficult to rank near the top.

Discussed the application for Boulby mine and line and there will be a site visit this Friday so will report back next month with an update.

**8. Finance**

**8.1 Bank Accounts**

- I. Community Account :       £ 11,588.76
- II. Business Account:       £ 2,116.51

**8.2** Still having issues with Barclays Bank, unable to amend standing order for clerks pay from pay rises April 2018 an April 2019. They are looking at why we do not have permission to edit our standing orders on the online banking website.

**9. Police Report and Neighbourhood Watch**

We have not received a report from the Police this month. In light of the recent crimes we had asked a member of the Police force to attend tonight's meeting, however they were unable to attend and informed me they will be present at February's meeting.

Discussed the recent crimes in the area including white vans on a farm checking out buildings and a stolen quad bike

**10. Village Hall**

The Village Hall minutes have been circulated to Councillors.

**11. Correspondence**

Charity 'Starting Hearts' contacted the chairman to inform him the battery for the defibrillator was flat. They can service defibrillators and the chairman asked for a quote. Discussed moving the defibrillator to a more central point in the village (where the notice board is). Ask the villagers options, BT may provide a free electricity supply to the box. Defibrillator refresher training was also discussed, Councillor Macpherson will contact Mr Harper to discuss further.

**12. Any other business**

Clerk is looking for further training, at the moment the majority of the training is provided across Yorkshire, but none in our area. Contacted YLCA for possible online training.

The Chairman declared the meeting closed at 8.45pm

**Next month's meeting date Wednesday 19 February 2020 at 7.00pm**