

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 19 DECEMBER 2011 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors; Mr G Woodhouse, Mr I Macpherson, Mrs E Griffin and PCSO Teresa Rodgerson

Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillor Mrs A Carvell.

Meeting open to the Public

Three members of PRAG attended the public meeting; Mr George Hopper thanked the chairman for including the information from the EA in the Potto Newsletter, as discussed at November's meeting. Mr Hopper said that everyone who has commented on the scheme has been very positive and so far they have not received any negative feedback. They will also be doing a mail drop to the entire village this weekend with additional information from the Environmental Agency (EA) including timescales, construction routes etc. There will also be contractors in the village on Friday carry out initial investigations.

It is currently being planned that there is going to be a drop in day at either Potto Village Hall or the Dog and Gun pub soon, times and dates are still to be decided. We will try including in the next Potto Newsletter as soon as dates are confirmed.

PRAG have invited Hambleton District Council to engage in the project regarding the Stel System and maintenance, however they have experienced difficulties getting full engagement from HDC. It was noted that the Environmental Agency came out last time there was a problem with the Stells, however this was because the problem was related to an oil leak from a neighbouring house.

Cllr Macpherson expressed concern that the footpaths down at the river are being eroded away and will not last much longer; it could become dangerous to the public.

Meeting closed to the public 7.30pm

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

PCSO Teresa Rodgerson was present and she updated the council on current events. PCSO Robson said that overall it had been a quiet month in the Potto area, there has only been one recorded theft, where a parcel had been left in a porch by the postman, which had then been taken. Cllr Woodhouse said that this was the same day that there were doorstep sellers operating in the village and that these doorstep sellers were stating that they are part of the 'North Yorkshire Probation Trust' apparently this trust does not exist.

There have been a few burglaries further afield in the Great Ayton and Stokesley areas; generally these have been forced entries through the rear of properties. The Police are patrolling these areas and PCSO Rodgerson said that the public should try and remember that if your house is not occupied during the hours of darkness, please leave a light on etc.

Last week there was a report of items being stolen from stables in the area, and PCSO Rodgerson noted that the Police have found that horses in some locations had been 'marked' for theft. This usually involves plaiting the mane or tail, identifying the animal to be taken.

It has also been noted that thieves use a system of markings on the roads, usually with chalk or paint and have a range of different symbols for identifying different things. I.e. for scrap metal, horses, vulnerable people etc. Please keep an eye out for unusual markings on the roads in and around the village. PCSO Rodgerson will try send us a copy of these markings, and also a copy to Mark at Neighbourhood Watch.

PCSO Rodgerson said that can we encourage elderly/vulnerable residents not to open the door to cold callers. There followed a discussion 'no cold caller' zone for the whole of Potto parish. We already have two parts of the parish covered, but not all. It was noted that there was a requirement for a 100% agreement for this to happen. PCSO Rodgerson will put a request in for a 'no cold caller' zone for the whole of Potto Parish, however there is a waiting list, and will not be dealt with until April. We will contact Cllr Tim Swales for an update on the 100% requirement.

PCSO said that residents should be aware that sheds and outbuildings can be an easy target, please make sure these are locked, and any valuables are out of sight. Shed locks can be bought from Hambleton District Council for around £15.

There will be a fifth PCSO joining the team by Easter. PCSO Rodgerson usually covers Great Broughton area, but as PCSO Dave Rogers is on sick leave, she is looking after our area for the mean time. Officers try to attend parish council areas as much as they can, rotas permitting.

Potto Parish Council extended their appreciation for her attendance at the meeting tonight.

Councillor Woodhouse had nothing significant to report regarding the Neighbourhood Watch.

Planning Decisions of Hambleton District Council

No Decisions.

Planning Applications

a. 11/02819/FUL Potto Beck Flood Alleviation Scheme

The research and report is excellent, and very thorough. Council commended the EA for the application. There were some concerns over hedged and trees being removed, however these is for access reasons and will be reinstated, the Parish council were reassured by the comprehensive wildlife survey for the application.

Approval recommended.

b. Planning application 11/02223/FUL - WITHDRAWN

This was the application for stables, which was withdrawn in December,

However it had been noted that there was an excavator on the property and new fences and road planeings are being laid down, there are also two small caravans on the site.

The HDC planning enforcement officer has been contacted.

In March 2010, Mr Morris Cann came to Potto to give some planning training, at that time he said that there would be a new on-line planning site being established. The planning site went live in December. It is understood that you should be able to register on the site and for notification when someone makes an application in the parish.

Cllr Woodhouse commented that the site was difficult to register; the 'help' sheet provided is also very confusing, even for the I.T. literate. Could we possibly put some easy step-by-step info in the next newsletter?

The caravan park near Preston's currently appears also to be open, contrary to its planning approval, activity has been seen on site, and the gate is open, it is in their contract that the site is closed through January and February.

Matters Arising from last month's meeting

- a. Un-surfaced portion of Cooper Lane
 1. Letters sent to Jayne Charlton at the Highways department – Mrs Charlton has agreed to a site meeting with Jane Charlton and Cllr's Wilde and Woodhouse, this will be held on 27 January a 10am. To answer the questions we sent to her and any others we may have.
 2. Letter sent to NALC – they have stated that they will respond within 21 days, however there has not been any contact as of yet, need to follow up with NALC for status.

- b. Footpaths – Re. Email from James Perkins regarding closed footpaths, the question was raised as to whether has he now taken over from Brian Mullins, who was our previous contact?

Discussions were held around the recently closed footpath to Hutton Rudby. Cllr Woodhouse noted that the footpath from the caravan park was now impassable due to thick mud.

The question was raised as to whether NYCC is responsible for way markers along footpaths? i.e. from Wilsons to the bridle path, is a badly marked footpath. This should be covered in the correspondence with James Perkins

- c. Computer equipment for Clerk. Councillor G Woodhouse has delivered a laptop. A printer still needs to be purchased, it was suggested that a Kodak is the most financially suitable in terms of cost per sheet printed.

- d. A new Salt bin has now been delivered and located a the bottom of the village, all salt bins have been filled up.

Parish Website

- a. Parish plan summary was given to members by Cllr G. Woodhouse – some points in **bold** to be added to February's agenda.

- b. Parish Website – Does not wish to receive £25 contribution towards service provided, happy to continue service free of charge.

Councillor Carvell's Resignation

Cllr Carvell has requested resignation due to work commitments.

Council members were requested to ask around if anyone is interested in the position should it become available.

Finance

The proposed budget for 2012 – 2013 was presented

No provision was made for the un-surfaced portion of Cooper lane due to uncertainty over final costs

Current Account	£ 2,533.34
Saver Account	£1,700.65

The budget for the un-surfaced portion of Cooper Lane is not included, as we still do not have definite figures yet.

Reports from County and District Councils.

Nothing to report

Potto Village Hall

Annual Village Hall dinner was held last week, it was a great success and enjoyed by all.

Correspondence

Email from Jane Charlton to be circulated.

AOB

Discussions took place around the Queens Diamond Jubilee. It was noted that Potto Village Hall has arranged a tea.

bbb

Could we look at possibly planting new trees, possibly a clock on the church, public art, a time capsule, getting mugs made or lighting beacons. – We need to join with Potto Village Hall Committee to arrange

The Chairman declared the meeting closed at 8.50 pm.

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 20 FEBRUARY 2011 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr I Macpherson (Chairman), Mrs E Griffin, Mr G Woodhouse and PCSO Teresa Rodgerson

Apologies for absence were received from: Councillor Mr A Wilde, County Councillor Mr T Swales, District Councillor Mrs B Fortune and Councillor Mrs A Carvell.

Meeting open to the Public

2 members of public present; Owners of Moor House Farm, Goulton Lane, Potto. They have concerns over the two caravans which have appeared in the field next door. Have spoken to Councillor Mr A Wilde regarding their concerns and are currently seeking the advice of a private legal advisor. They have also been in touch with Hazel Robinson at Hambleton Council. Hazel is doing everything possible within the set guidelines and timescales. Also have concerns that they have illegally removed a section of hedge to gain access and put in a driveway. PCSO Rodgerson will go visit the site. She has also dealt with a gypsy site at Great Broughton which is wanting to expand. Residents also expressed concerns over horses being ridden on the farm site, as there are many tracks. They have also broken a fence to gain access. The Parish Council expressed their sympathy and support.

Meeting closed to the public 7.30pm

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

PCSO Teresa Rodgerson was present; the request for a 100% no cold calling zone has been acknowledged and is not on the waiting list. This should be looked at around April.

The road markings that were discussed at last months meeting have been circulated to all the Councillors.

Gave out some Rural Crime Watch leaflets, the phone number on them should be '101' (not 0845...) the phone call is charged at a one off cost of 15p.

There have been very few local incidents to report. There have been more incidents in the surrounding areas:

1. A van was stolen in Hutton Rudby, which had the keys left in it.
2. Two vans were stopped with Irish travellers in, selling power tools door-to-door. These power tools were all accounted for (had receipts etc). These were legal, however please be vigilant.
3. There have been a few burglaries to out buildings recently, please make sure you lock sheds etc.
4. A few cars have been stolen and later found burnt out.
5. A JCB was stolen from the old petrol station at Swainby. This location has been known to the police over the years as a place to exchange stolen goods.
6. An unlicensed rave was closed down, on the moors road between Carlton and Chop Gate. Hundreds of youths from as far away as London were removed. Alcohol and drugs were confiscated. Locals had phoned the police about scantily clad youths in the cold, walking and trying to hitch-hike from as far away as Stokesley. It is thought that the organiser of this rave, was the same as the one that organised a rave in Osmotherley. They had a stern telling off last time. It is currently under further investigation.
7. Please remind elderly neighbours to be extra vigilant of doorstep sellers. There is a video that can be shown to residents regarding this, please contact PCSO Rogerson, if wish this to go ahead.

Great Ayton Boxing Club has been set up by Broadacres. It will be held on a Tuesday night from 3rd April 2012, there will be two categories, 9-16 and 16+. It will run to ABA standards, and big names from the world of boxing will hopefully be working at the club to instil nutrition, fitness and community.

PCSO Rodgerson does 1 to 1 meet and talk sessions in Stokesley. She is also happy to do the same in Potto if requested.

General crime prevention; Locks on UPVC doors can be 'punched out' flush locks are a lot more secure. 'Bale & Dale Security' does odd jobs for safety installations.

Potto residents could possibly benefit from a Security and Fire service talk. This could possibly be combined with a local gathering such as the Potto BBQ.

The Parish Council thanked PCSO Rodgerson for attending the meeting.

Planning Decisions of Hambleton District Council

No Decisions.

Planning Applications

a. 12/00315/FUL - WITHDRAWN

This was the application for a wind turbine and solar panels.

b. 12/00315/FUL – House extension.

The council looked over the plans. Councillor Woodhouse expressed concerns over the house already being large, and that all the houses in Potto are already large or being extended and no smaller houses available for the younger generation to purchase. Further discussions around the plans.

The council expressed no observations on the plans.

Matters Arising from last month's meeting

a. Un-surfaced portion of Cooper Lane

The precept has not been put into this years budget. Discussions around if we can put it through. If we had a majority, we could agree the increase of precept. We would need to have another meeting about increasing the precept next year, which would give people the opportunity to voice any concerns.

The road will not be adopted, as it is less than 5meters wide. However this is as they are wanting to have a pavement on wither side of the road, which is not necessary. Send another email to Jane Charlton, with further questions regarding width. We will discuss further at March's meeting.

b. Footpaths. – Email sent, awaiting response.

c. No cold calling zone – as above, on waiting list.

d. Automatic Planning Application Notifications.

Councillor Griffin tried to do this online, with no success. Councillor Woodhouse has made a help guide, however this is 7 pages long, and cannot be made shorter. Will give a copy to the Councillors to circulate and see if it works. If successful, will upload to the Potto Parish website and then put a small piece in the Potto Newsletter.

e. Ideas to mark the Queens Diamond Jubilee in Potto still need to be discussed. A piece needs to be put in the Potto newsletter to gain support for ideas such as planting trees.

Parish Plan

Tree Preservation Orders (TPO) Only one tree is left (in Councillor Griffin's garden) Is there any trees that need to be preserved in the village?

Finance

Current Account	£ 2,533.34
Saver Account	£1,700.65

Reports from County and District Councils.

Nothing to report

Potto Village Hall

Wine tasting night to be held on Saturday 25 February by majestic Wines.

Correspondence

The Rural Crime Watch leaflet/form is to go into the newsletter.

The Chairman declared the meeting closed at 8.40 pm.

Next months meeting will be a week later on Monday 26 March 2012

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 26 MARCH 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr I Macpherson Mrs E Griffin, County Councillor Mr T Swales, District Councillor Mrs B Fortune and PCSO Teresa Rodgerson

Apologies for absence were received from: Councillor Mr G Woodhouse and Mrs A Carvell.

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

PCSO Teresa Rodgerson was present and presented her report;

There have been very few local incidents to report, however there have been more incidents in the surrounding areas:

1. A van was stolen in Hutton Rudby, which had the keys left in it.
2. Two vans were stopped with Irish travellers in, selling power tools door-to-door. These power tools were all accounted for (had receipts etc). These were legal, however please be vigilant.
3. There have been a men door to door selling in the Osmotherley area, who did not have a peddlers licence.
4. It has been reported that peoples house/car doors have been 'tested' by opportunist thieves, make sure all cars and houses are locked.
5. There has been some fly tipping in Middleton-on-Leven. Please phone police on 101 if anyone sees this happening.
6. The BEAT surgery is open to people, PSCO Rodgerson would like to come to Potto events to give advice to residents. PPC suggested Potto BBQ.
7. Operation Tornado is now happening to try target scrap metal thieves.
8. Most of the crime in our area is opportunist thieves – please be aware.

The Parish Council thanked PCSO Rodgerson for attending the meeting.

Planning Decisions of Hambleton District Council

No Decisions.

Planning Applications

None

Matters Arising from last month's meeting

- a. Un-surfaced portion of Cooper Lane – The Parish Council are awaiting a clearly defined scope for the project and detailed costing before this matter can be debated in council.
- b. Footpaths. – Email sent, awaiting response.
- c. No cold calling zone – Potto is now on the waiting list for assessment following the removal of the 100% rule imposed by NYCC.
- d. Ideas to mark the Queens Diamond Jubilee in Potto - Councillor Wilde will check events with Potto Village Hall members.
- e. Automatic Planning Application Notifications – no progress.

Parish Plan

Items will be discussed at next month's meeting.

Finance

- a. Current and previous Clerks have received payslips.
- b. Cheque needs to be signed to pay for uncontested election £100.00
- c. YLCA payment £124.00
- d. Councillor Griffin to complete signatory forms

Current Account	£ 2,483.34
Saver Account	£1,700.86

Reports from County and District Councils.

Nothing to report

Potto Village Hall

There was a class of meetings between PPC and the Village Hall Committee due to both meetings being rescheduled. The Parish Council would like to thank the Village Hall Committee for changing their meeting at late notice. Councillor Wilde will discuss any potential Jubilee events with them and report back next month.

Correspondence

A letter was received from Mr & Mrs Cartwright covering a number of points;

Oil in Stell – this matter needs referring to Environmental Agency.

Salt Bins – There was a query over the new grit box on Cooper lane, but not Cooper Close, Councillor Wilde will go discuss directly with Mr & Mrs Cartwright.

The Chairman declared the meeting closed at 8.05 pm.

*** Next month's meeting date 16 April 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 16 APRIL 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mrs E Griffin, Mr G Woodhouse and District Councillor Mrs B Fortune

Apologies for absence were received from: Councillor Mr I Macpherson, Mrs A Carvell and County Councillor Mr T Swales.

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

Councillor Wilde approached the Potto Village hall committee regarding PSCO Rodgerson having the BEAT surgery at Potto BBQ this year, and they agreed it would be a good idea.

PCSO Rodgerson's report was sent via Email.

The Police have monitored a number of poachers and suspicious vans in the area.

The statistics show that overall crime is down, but minor incidents are up.

Neighbourhood watch reported that the telephone preference service is not working, as there has been a few nuisance calls, this will be reported to Trading Standards.

Discussions were held around the Police Committee. They would like two independent people to sit on the Police panel. County Councillor Fortune will circulate information.

Planning Decisions of Hambleton District Council

No Decisions.

Planning Applications

Planning application 11/02819/FUL Construction of an earth flood bank

Amendments to the Potto flood alleviation scheme. There are changes to the location of the banks. The paperwork provided is in black and white, therefore not clear. However there is an Environmental Agency drop in meeting in Potto village hall on Wednesday 18 April, this will be an opportunity to check information then. Provisionally approved the application on assumption that nothing major comes out at Wednesday's meeting.

Matters Arising from last month's meeting

- a. Un-surfaced portion of Cooper Lane – The Council discussed the email received from Jane Charlton, regarding the un-surfaced portion of Cooper Lane. It was clear that the road would not be adopted by the County Council as it did not meet the requirements for adoption. The road must be a minimum of 5 meters or wider to adopt, and footpaths need to be 1.25 meters wide.

Discussions were held around who is leading the project, as it was agreed that there was some confusion around this issue. The view of the Parish Council is that this is a community lead project with the interested parties being Residents of the lane, The Village Hall and Potto Parish Council. The project leadership needs to be formalised to allow this project to progress. It was noted that while construction on the lane was on-going it would not be appropriate to begin any resurfacing work.

- b. Footpaths – We now have the filing cabinet from the previous clerk, and are looking through the paperwork on the footbridge over Potto beck.
- c. No cold calling zone – The village is now on the waiting list.
- d. Automatic Planning Application Notifications – Councillor Griffin struggled, but finally managed to get on the site, however is still not getting all notifications automatically. Councillor Woodhouse will put together a few sentences for next months Potto Newsletter.
- e. Letter from Mr & Mrs Cartwright. Councillor Wilde spoke to Mr & Mrs Cartwright regarding their letter to the Parish Council.

Parish Plan

Discussions were held around various points from the Parish Plan, possibly have a review of the whole plan, as we are now half way through the plan life. Possibly discuss in August/September 2012.

Finance

- a. Insurance quote received for Potto Parish Council £334.23. We have never made a claim, so possibly ask for a no claim discount, or look around for another quote.
- b. Cheques signed to pay for uncontested election £100.00 and YLCA payment £124.00.

Current Account	£ 2,483.34
Saver Account	£1,700.86

Reports from County and District Councils.

Appleton Wiske Parish Council have produced a leaflet on what you can/can't put down your sink and toilet. I.e. Grease cannot go down drains, as can block drains and baby wipes can't biodegrade.

Potto Village Hall

The village hall committee have updated the rules of Potto Village Hall, as have not been done for around 50 years.

Any Other Business

1. Councillor Woodhouse has been approached by a member of the public regarding the amount of litter on the verges around Potto. It is hoped to arrange a team of volunteers to litter pick one weekend. County Councillor Fortune stressed that they MUST wear high-vis jackets, gloved and litter pickers. When rubbish has been collected, put in one place and Hambleton District Council contacted to collect.
2. Contact Andrew Hutchinson regarding the cutting of grass verges for this year.
3. Jubilee – Replace trees in church yard and more around Potto. Councillor Wilde has about 40 Black Poplar trees (which are an endangered tree) and they are ready for planting. Contact the Vicar Linda Ship to ask permission, or Amy Masingham/Ted Toms.
4. Discussions around 'open view' of the church.

The Chairman declared the meeting closed at 8.45 pm.

***Next months meeting date 21 May 2012 ***

**MINUTES OF THE ANNUAL ASSEMBLY FOR THE ELECTORS
OF POTTO HELD ON MONDAY, 21 MAY 2012 AT 7.15 PM
IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman), Mrs E Griffin, Mr G Woodhouse, District Councillor Mrs B Fortune and County Councillor Mr T Swales

Apologies for absence were received from: Councillor Mr I Macpherson and Mrs A Carvell

The minutes of last year's meeting had been signed as a correct record on 18 April 2011.

Matters Arising from the Minutes

None

Police Report and Neighbourhood Watch

No update available from NYP; however District Councillor Fortune informed us that there has been 1 burglar in Hutton Rudby and two crimes in Crathorne of syphoning fuel and removing catalytic converters from vehicles.

Financial Statement

A statement of accounts for the year ended 31 March 2012. The Village Hall hire feed were estimated at £336, as per last years figures, as we had not received an invoice. However, we have now received the invoice and it is only £144. Last year we had paid for 2 years worth of hire charges. So the budget is OK.

We have now achieved the required £3000 election contingency as required by NYCC, so this can be put into a savings account which gets a decent rate of interest.

The Parish Council banking will be reviewed to against other banks services.

We have also looked at a new insurance provided. We can save around £80, moving to another company.

An internal audit is needed, and we are currently looking for someone to do this.

Councillor Griffin proposed an acceptance of the accounts as presented, Councillor Woodhouse seconded and all agreed.

Chairman's Report

The Chairman read out his annual report. A copy will be circulated to councillors and posted on the website.

Annual Reports from County and District Councillors

County Councillor Swales said that the schools are performing well in the local area. However on the down side there are still over 440 children in care in North Yorkshire. An increasing number of older people in the county increase the requirement for more care homes to be built. Police and Crime Commissioner are due to change and the elections are to be held in November. Council budgets are extremely tight and Highways are short of money, so we are thankful for a mild winter.

County Councillor Swales was pleased to announce that District Councillor Mrs Fortune has been elected to the position of chairman of Hambleton District Council.

District Councillor Mrs Fortune said that there have been changes to Gypsy and traveller legislation. There has also been changes to the localism bill, which gives more power to Parish Councils. When this becomes clearer, we will give out more information and keep you all informed.

Hambleton District Council employee numbers will be reduced, and the money saved will be put back into the community.

District Councillor Fortune commented that Potto residents are a great asset to the village, being active in a number of projects and schemes that benefit the whole community. We are very lucky to have these dedicated people. The Potto newsletter is also a very valuable production that aids in community cohesion. District Councillor Mrs Fortune stated is always available and willing to support Potto Parish Council wherever possible.

Village Hall

The Annual General Meeting was held last week, the minutes and accounts have been circulated to councillors.

Mr Tarran who has supported the village hall for many years sadly passed away recently, and left £5000 to Potto Village Hall in his will. These funds will be put to good use with the installation of solar panels on the hall, this will provide an income for the village hall over future years.

The Chairman declared the meeting closed at 7.45 pm.

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 21 MAY 2012 AT 7.45 PM IN THE VILLAGE HALL**

Present: District Councillor Mrs B Fortune (Chairman), Councillor Mr A Wilde, Mrs E Griffin, Mr G Woodhouse and County Councillor Mr T Swales

Apologies for absence were received from: Councillor Mr I Macpherson and Mrs A Carvell

Election of Officers

Councillor Andrew Wilde was voted in as Chairman

Position of Vice Chairman agreed as on a rotation basis.

Position of Clerk and Responsible financial Officer agreed as Miss J Wilde. However Miss Wilde would like a more permanent clerk to be found, as this position was taken on a temporary basis and has too many other commitments. Miss Wilde is happy to support until a replacement is found.

Police Report and Neighbourhood Watch

Councillor Woodhouse reported on the Hambleton north Neighbourhood Watch meeting.

1. The no cold calling zone, which we are awaiting, can be legally enforced, it is now a crime to knock on doors. New door stickers will be sent out over the next few months.
2. Reports of catalytic converters being stolen, mainly from vans. Trespassing and poaching fines is now around £20-30, poaching is not a huge problem in the area, but can lead to other crimes.

Planning Decisions of Hambleton District Council

None

Planning Applications

None.

Planning Application 12/00768/FUL – Goulton Lane, Potto – Caravan Site – Clerk has contacted Great Broughton Council regarding any advice they are able to give us, as they have a Gypsy site. Chairman is happy to answer any questions we may have.

Matters Arising from last month's meeting

1. Footpaths – Letter in post to John Marshall from Hambleton District Council, as email contact was unsuccessful. Meeting arranged for 7pm on Thursday 7th June at Potto Village Hall.
2. Mark Hardy has noticed that the road plannings on Green Lane are disappearing. They are being used to maintain the lane. The question was raised whether is it possible to get some more road plannings to replace the ones used. Councillor Wilde will check who we got them from last time and make the request.
3. 3 or 4 volunteers are required to trim the grass around the footpaths in the parish. It was noted that the County Council is only responsible for the ones next to the highways. District Councillor Fortune will ask who does Hutton Rudby's, however this can cost around £12 per hour.

Parish Plan

It was suggested that Potto may look to establish a Public Space in the village as part of the review of the Parish Plan. Lots of villages have them, however it takes a lot of time to get one. Crathorne's took over 5 years. The parish council is responsible for maintaining them. It would be nice for the village to have one, it does not necessarily have to be big, just a nice area for i.e. a picnic under a tree. The localism bill covers this.

Finance

1. We have an insurance quote of £246, instead of the current £334 with Aon. Councillors agreed to change this.
2. An internal audit is required, and we are seeking a suitable person
3. 2 invoices received from Hambleton District Council for the clerk's salary.

Current Account	£ 3,733.34
Saver Account	£1,700.86

Reports from County and District Councils

Nothing further to add to previous statements.

Village Hall

Minutes emailed and circulates

Correspondence

There is training available for 1 or 2 councillors 3 July at 6.30, details to be forwarded.

The Chairman declared the meeting closed at 8.30 pm.

Next month's meeting date Monday 18 June 2012

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 18 JUNE 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mrs E Griffin, Mr G Woodhouse

Apologies for absence were received from: Councillor Mr I Macpherson, Mrs A Carvell, District Councillor Mrs B Fortune and County Councillor Mr T Swales.

Meeting Open to the Public.

Mr Chris Courtman-Stock expressed an interest in becoming a Councillor and attended the meeting to appreciate the workings of the Parish Council.

Meeting closed to the public at 07.20pm.

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

There has been no report from PCSO Rodgerson for the last two months, The Clerk is to contact PCSO Rodgerson for an update.

Neighbourhood watch have been contacted by Mr D Proctor regarding the cold calling zone criteria. Potto is now high up the list to be given the full no cold calling zone coverage. PCSO Rodgerson is still pushing this through. Councillor Woodhouse has now received new NYCC trading standards stickers, which will be distributed via the village newsletter.

Planning Decisions of Hambleton District Council

Planning application 11/00315/FUL - Accepted

Planning Applications

Planning application 11/01113/FUL. Fagdale Hall.

Looked through plans, and site visit was suggested by Councillor Woodhouse for those who aren't familiar with the property on Saturday 23 June at 12 noon.

Matters Arising from last month's meeting

- a. The grass verges are now cut in Potto by Mr Hutchinson.
- b. Footpaths – Email has been circulated, following Councillor Woodhouse's meeting with Mr J Marshall. Some of the points raised were;
 - The way markers on the path from Black Horse Lane to Ingleby Arncliffe are illegible, NYCC Highways need to be contacted to replace these.
 - Mr J Marshall read out some minutes from Potto Parish Council back in World War 1, Councillor Woodhouse asked if we could look back through records to find out more about the footpaths to pass on to Mike Whitlock, who manages Potto's Parish Website as he is an avid local historian
 - It was noted at the meeting that NYCC is legally obliged to trim any overgrown grass and weeds on public footpaths. If Potto had volunteers doing this, they would need public indemnity insurance.

- It was stated at the meeting that the Potto stell bridge has been made and it is in NYCC compound. It was a bridge left over from a project in Whitby. We need to contact NYCC to clarify if this is the case.
- There are maps available on the NYCC website, showing the footpaths in our area, amongst other things. This also gives each footpath number. The website states that NYCC are legally obliged to keep footpaths strimmed. And Potto also appears on the 'Strimming list' 5 times. Contact Brian Mullins at NYCC to ask when these are due to be done.

Code of Members Conduct, Adoption

A discussion was held regarding the new NALC and Hambleton Distric Council's Code of Conduct. It was agreed to adopt the Hambleton version of the Code of Conduct.

Parish Plan

There will be a Mid term review of the Parish Plan in a few months.

We are awaiting some information on public spaces from District Councillor Mrs B Fortune, with a view to including this in the review.

Discussions were held around the un-surfaced portion of Cooper Lane.

Finance

- a. It was agreed to continue the Parish Insurance with AON, as we had been miss-quoted by a competing company. New price with AON is £334.23, the quotation was accepted.
- b. It was agreed to accept the invoice from Mr Andrew Hutchinson for the uncontested quote for cutting of the grass verges in the Parish.
- c. It was agreed to pay the invoice for the use of the Village Hall.

Current Account	£ 3,733.34
Saver Account	£1,701.08

Reports from County and District Councils.

None present.

Potto Village Hall

Minutes of meeting have been circulated. A very good turn out for the Diamond Jubilee Party and Benny & the Gold Tops. The Solar Panels have started to be installed on the roof and the Village hall will also get a free electric car charging point.

Any Other Business

1. Gypsy consulation survey. This will be circulated. Please give views.
2. Rural services network survey – can be completed online.

The Chairman declared the meeting closed at 8.20 pm.

***Next months meeting date 16 July 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 16 JULY 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mrs E Griffin, Mr G Woodhouse and District Councillor Mrs B Fortune

Apologies for absence were received from: Councillor Mr I Macpherson, Mrs A Carvell and County Councillor Mr T Swales.

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

PCSO Rodgerson's report was sent via Email, the Chairman highlighted the theft of scrap metal from a Potto property. Councillor Woodhouse noted that there had not been a Ringmaster event for this crime.

The crime statistics for the area had been sent via Email, it was noted that recorded crime had reduced by 50% over the previous year.

No Cold Calling Zone; it was agreed that the Clerk would contact PCSO Rogerson for an update.

Councillor Woodhouse has received a number of stickers for display at people's front doors, these will be distributed via the newsletter.

Planning Decisions of Hambleton District Council

No Decisions.

Planning Applications

1. Fagdale Hall ref: 12/0111/FUL Councillors Woodhouse and Wilde visited site on two separate occasions the application was recommended for approval with no comments.
2. Goulton Lane Access Ref: 12/01325/FUL, additional farm access, a general discussion was held and it was noted that a new access to the field had been made recently, it was felt that there was no requirement for additional access which would include the removal of an ancient hedgerow. The Council recommended refusal and suggested a site survey by the planning committee and Highways.

Matters Arising from last month's meeting

- a. Footpaths – Email from Brian Mullins, Public Rights of Way Officer, confirmed that all routes on the seasonal undergrowth program are cut twice a year. Additionally a third cut may be undertaken if required. Mr Mullins confirmed that the Potto slack footbridge replacement work would start soon after the start of this financial year.

Contact details of landowners who have footpaths across their land are required, it was agreed to try and list all farms in the parish.

- b. Drainage – An Email from Councillor MacPherson was read out which highlighted the problem of road flooding at the lower end of Cooper Lane. Discussions were held around the village drainage system, it was agreed to send an Email to Clive Thornton about the issue. District Councillor Fortune will endeavour to contact Mr Thornton as well.
- c. Potto Flood Alleviation Project – A verbal complaint had been received regarding the damage to the road surface in the village due to heavy plant movement associated with the on-going works. The Site manager has been approached and they are aware of the issue.

Parish Plan

Discussions were held around various points from the Parish Plan, possibly have a review of the whole plan, as we are now half way through the plan life. It was agreed that Councillor Woodhouse would compile a draft list of questions.

Finance

- a. Mr Rodger Briesly has agreed to undertake the internal review of our annual accounts. Mazars have been informed of the delay.
- b. It was agreed to pay the annual invoice for Clerks and Councils Direct £12.00.
- c. The cost of printing the newsletter were discussed, two options are available
 - a. Pay for printer cartridges
 - b. Investigate printing at HDC, Cllr Fortune.

Current Account	£ 2,337.33
Saver Account	£ 1,701.08

Reports from County and District Councils.

Cllr Fortune commented on the email from Mr Hopper regarding drainage issues.

Electoral boundary changes, Cllr Fortune urged the council to exercise its rights to comment on the proposed changes.

Potto Village Hall

The village hall committee minutes were circulated by email.

The annual BBQ was cancelled due to the weather.

Swainbees have requested permission to operate as a business.

Any Other Business

The Chairman declared the meeting closed at 8.45 pm.

***Next months meeting date 20th August 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 20th August 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr G Woodhouse, Mr I Macpherson and District Councillor Mrs B Fortune

Apologies for absence were received from: Mrs E Griffin and County Councillor Mr T Swales.

Co-option of New Councillor

Mr Chris Courtman – Stock was co-opted as a new Councillor onto the Parish Council.

Meeting Open to the Public

Three members of the public were present, Mr Colin Moore, Mr & Mrs David Hawkes.

Mr Moore raised the issue of the Potto Stell system; he was extremely concerned about the lack of communication and feedback from Mr Clive Thornton of HDC.

Mr Moore commented that a letter had been sent by Mr Thornton to all of the riparian landowners detailing their responsibilities, however he felt that this was too little too late, as they had been corresponding with Mr Thornton for over a year. Mr Moore asked the Parish Council for their support in arranging a site visit in order to progress this issue.

The Parish Council agreed to try and arrange a site visit with Mr Thornton.

District Councillor stated that Mr Thornton had limited resources available to him as he is responsible for a large area.

Meeting Closed to the Public 07.40pm

Parish Council Meeting

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

The crime statistics for the area had been sent via Email.

No Cold Calling Zone; There has been no movement with respect to establishing a No Cold Calling zone for whole of Potto. It was agreed that the Clerk would contact PCSO Rogerson for an update on where we are with the establishment of a No Cold Calling Zone.

Planning Decisions of Hambleton District Council

1. Fagdale Hall ref: 12/0111/FUL, Application granted

Planning Applications

1. Goulton Lane Access Ref: 12/01325/FUL, discussions were held around the removal of hedging on Goulton Lane. The issue is being addressed by the HDC planning as noted in the Email from ????????????

Matters Arising from last month's meeting

- a. Footpaths – A list of footpaths in the Parish and associated land owners has been circulated to try and complete all of the details.
- b. Stiles - Councillor Woodhouse asked if it would be possible to replace some of the stiles with swing gates. It was agreed to contact Brian Mullins to find out who is the correct person to deal with this.
- c. Potto Stell Bridge – Mr Brian Mullins had stated in April that the bridge would be installed as soon as there was good weather. It was agreed to contact him for an update.
- d. Drainage – An Email from Councillor MacPherson was read out which highlighted the problem of road flooding at the lower end of Cooper Lane. Discussions were held around the village drainage system, it was agreed to send an Email to Clive Thornton about the issue. District Councillor Fortune will endeavour to contact Mr Thornton as well.
- e. Potto Flood Alleviation Project – A verbal complaint had been received regarding the damage to the road surface in the village due to heavy plant movement associated with the on-going works. The Site manager has been approached and they are aware of the issue. The project completion has been delayed due to the adverse weather conditions.

Parish Plan

Discussions were held around various points from the Parish Plan; there will be a review of the whole plan at the end of the year. Parish Plan members will compile a list of comments that will be brought back to the Parish Council.

Finance

The parish Council accounts are currently being audited by Mr Rodger Briesly, Mazars have been informed of the delay.

Due to all of the financial data being with the auditor it was only possible to present the community account statement;

Current Account	£ 2,193.33
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The Clerk has not been paid since March

Reports from County and District Councils.

District Councillor Fortune commented on the good work of the Potto Residents Action Group.

Potto Village Hall

The village hall committee minutes were circulated by email.

The rescheduled annual village BBQ and sports will be held on the first week in September.

Correspondence

- a) Email from Hazel Robson re: Goulton Lane Access
- b) Broadband in North Yorkshire
- c) Stokesley & Villages community regeneration group

Any Other Business

The Chairman declared the meeting closed at 8.20 pm.

***Next month's meeting date Monday 17th September 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 17th September 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr G Woodhouse, Mrs E Griffin, Mr Chris Courtman – Stock, District Councillor Mrs B Fortune and County Councillor Mr T Swales

Apologies for absence were received from: Mr I Macpherson

Meeting Open to the Public

One member of the public was present, Mr Colin Moore.

Mr Moore came to discuss the issue of the Potto Stell system;

Mr Moore stated that he was not happy with the response of HDC to the current issues surrounding the Stell system in Potto. The Environment Agency and Northumbrian Water have both worked hard to resolve the issues surrounding the sewer system, drainage, flooding and surface water however the stell system need to be maintained in-order for the complete system to function properly. The Chairman said that he had spoken to Mr Clive Thornton of HDC regarding an inspection of the Stell System, provisional dates have been given, but a firm date needs to be firmed up between the members involved. Mr Clive Thornton will also attempt to attend the next Parish Council meeting.

Mr Moore said that certain residents were not maintaining the stells on their properties and this was causing the system to overflow upstream of these blockages. Mr Moore wanted action from HDC in order to have the stell system cleaned out. Discussions were held around the ownership and maintenance of the stell system, and it was made clear that it is ultimately up to the land owners to maintain the stell system, not the Hambleton District Council.

Meeting Closed to the Public 07.40pm

Parish Council Meeting

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

The crime statistics for the area had been sent via Email.

After contacting PCSO Rogerson for an update on where we are with the establishment of a No Cold Calling Zone, PCSO Scott replied to us, and will look into this for us.

Councillor Woodhouse informed us of a burglary that happened in Ingleby Arncliffe, he got the 'ringmaster' alert email 2 days after the event, this is not acceptable and should receive an alert within 24 hours.

Planning Decisions of Hambleton District Council

None

Planning Applications

1. Goulton Lane Access Ref: 12/01325/FUL. Still ongoing, and increased activity has been noted
2. Installation of Wind Turbines Ref: 12/01751/FUL. Application received between meetings and closing date has passed. Discussions around and the project and plans viewed, still able to put comments forward; one councillor commented that 'it is not suitable for the Parish',

Matters Arising from last month's meeting

- a. Footpaths – Contact from Andrew Wood, NYCC, regarding the Potto Stell bridge. Currently bore holes have been drilled at the site, in order to install foundations for the bridge as a larger bridge is to be installed stretching from the top of the banks on each side of the beck. It is currently planned for the bridge to be in place before Christmas 2012.
- b. Potto Flood Alleviation Project – Ongoing, the work has been delayed due to the bad weather. It is currently planned that the work should be completed by Novemeber.
- c. Parish Plan – Councillor Woodhouse will speak to the original members of the Parish Plan group and come back with comments, this should be done before the end of 2012.
- d. Potto Stell System – Discussed earlier in meeting.

Finance

The Parish Council accounts are currently being audited by Mr Rodger Briesly, Mazars have been informed of the delay.

Due to all of the financial data being with the auditor it was only possible to present the community account statement;

Current Account	£ 2,193.33
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The Clerk has not been paid since March, this will hopefully be resolved when we receive the accounts back from the auditor.

Reports from County and District Councils.

District Councillor Fortune had no comments having providing information on a number of items earlier in the meeting.

County Councillor Swales updated the Parish Council on many aspects of the County Councils activities including;

Schools, the schools are doing very well in the area, however Adult services are now the largest budget item for the council, followed by Schools, then highways. Councillor Woodhouse noted the poor road surface between Potto and Hutton Rudby, Councillor Swales reported unfortunately there have been cutbacks in the highways budget, however the winter Gritting service has not been cut back.

Potto Village Hall

The rescheduled annual village BBQ and sports was very successful.

There are also lots of plays etc scheduled leading up the Christmas.

Correspondence

- a. Hambleton Area Committee meeting (Email)
- b. Emergency speed training (Email)
- c. Mr George Hopper (Email)
- d. Email to Clive Thornton (Email)
- e. Letter Mazaars
- f. Clerks & Councils Direct
- g. Audit Commission
- h. Meeting of area forum
- i. Countryside voice

The Chairman declared the meeting closed at 8.30 pm.

***Next month's meeting date Monday 15th October 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 15th OCTOBER 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr G Woodhouse, Mrs E Griffin, District Councillor Mrs B Fortune and County Councillor Mr T Swales

Apologies for absence were received from: Councillors Mr I Macpherson and Mr Chris Courtman – Stock

Mr Ian Burgess, Senior Ranger from North Yorkshire County Council was present to discuss the Stiles/gates in the parish. It was agreed to allow Mr Burgess to speak first as he needed to leave the meeting early.

Mr Burgess started by stating that the legal responsibility for maintaining styles lies with the land owner, and the council are there to make sure the structures are lawful and constructed as per the Council specification and the British Standard. Mr Burgess also said that they are empowered to contact the land owners to make repairs as appropriate, however they prefer to work closely with the landowners and volunteer organisations to maintain the stiles.

Councillor Woodhouse explained that the ageing population of residents in Potto meant that some of the stiles were difficult to get over, and requested that we exchange some styles for more accessible gates. Mr Burgess said that there is some funding available this financial year, and asked Councillor Woodhouse to identify any specific styles/routes that we would like to be changed.

The issue of dog gates at stiles was raised and Mr Burgess explained that the council has no legal obligation to provide accessible styles for dogs.

Mr Burgess was also aware of the Potto Slack Bridge, and he apologised for the delay, due to poor weather, however as far as he is aware, it is due to be installed before the end of the financial year.

The Chairman thanked Mr Burgess for attending the Parish Council meeting and providing invaluable information to the council.

Meeting Open to the Public

Two member of the public was present, Mr George Hopper and Mr Ed Hempsey.

Mr Hopper opened by thanking the Parish Council, District Councillor Fortune and County Councillor Swales for their efforts in helping to progress the activities surrounding flood alleviation and the Stell system in Potto.

The Chairman confirmed that a group consisting of all interested parties would be meeting on Wednesday 17 October at 1pm to walk the Stell system. Mr Hopper said that they will have a few questions ready to ask Clive Thornton. Mr Hopper has also prepared some maps, showing the stell system for members of the party.

Mr Hopper said that they are looking forwards to getting things sorted, as this issue has been ongoing for nearly three years.

The Chairman said that this meeting would be the ideal opportunity to ask any questions and understand what responsibilities and jurisdiction the County and District councils had over the maintenance of the Stell system.

Meeting Closed to the Public 08.10pm

Minutes of Previous Meeting

The minutes of September's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

The crime statistics for the area had been not been received. They will be forwarded then available.

The Chairman noted that there had been one burglary in Potto on Friday 12th October; neighbours have been visited by the police on Saturday and Sunday with enquiries.

Councillor Woodhouse provided some feedback from the regional Neighbourhood Watch meeting;

- Stokesley Police station is open 8.30 – 4.30 Monday – Friday. Out of these hours, there is a yellow phone box outside the building; people can use this phone to contact the local Police.
- Operation 'Bright' is starting, police are patrolling the neighbourhoods, and any houses that are left in the dark on an evening, are being checked by Police officers, and leaflets put through the letterbox to encourage people to leave a light on to deter burglars.
- In May 2013, the neighbourhood watch meeting will be held at Potto Village Hall, Free of charge.
- Police Officer Sergeant Wilson said he would like to put relevant information in the Potto newsletter.

District Councillor Fortune reminded everyone to vote for your local Police Commissioner in the elections next month.

Planning Decisions of Hambleton District Council

None

Planning Applications

1. Goulton Lane Access Ref: 12/01325/FUL.

This application is still ongoing, it was noted that there has been increased activity on the site.

It was also been noted that there was a near miss witnessed, involving three dogs that were loose on the road directly outside the site, a Preston's of Potto lorry narrowly avoided hitting them.

Also there has been a report of a small digger just behind the site, digging where a mainline gas pipe is. This has been dealt with via the emergency help line.

Matters Arising from last month's meeting

- a. Footpaths – This was covered by Mr Burgess earlier in the meeting
- b. Flood Alleviation Scheme – Nigel Darling will be attending the Stell review on Wednesday.
- c. Parish Plan – District Councillor Fortune asked Councillor Woodhouse if he would assist a member of Hutton Rudby Parish Council with setting up an up-to-date Parish Plan. Councillor Woodhouse said that he would share his experiences.
- d. Potto Stell System – There will be an inspection of the Potto Stell system on Wednesday. The group will consist of;

Mr. S. Edwards	Flood Risk Management N.Y.C.C.
Mr. C. Thornton	Senior Engineer. H.D.C.
Cllr. Mr T. Swailes.	N.Y.C.C.
Cllr Mrs B. Fortune	H.D.C.
Mr N. Darling	Environment .Agency.
Mr A. Wilde	P.P.C.
Mr G. Woodhouse	P.P.C.
Mr Hogg for Mrs Spencley	Land owner
Mr D. Richardson	P.R.A.G.
Mr E. Hempsey	P.R.A.G.
Mr G. Hopper	P.R.A.G.

Bonfires

Councillor Woodhouse informed the council that there was a bonfire 10 days ago, which covered half the village in thick smoke and then a further bonfire later in the week. Councillor Woodhouse gave the resident a leaflet on bonfires from Hambleton District Council. , District Councillor Mrs B Fortune will see if she can get hold of enough of these leaflets for each house in Potto, to be distributed before bonfire night.

Finance

The Chairman stated that the internal audit has now been completed, there were a few queries from Mazars, but these have been answered.

Current Account	£ 3,443.33
Business Account	£1,701.29

It was noted that the Clerk has still not been paid since March, We are awaiting more information from Hambleton Council.

We have received an invoice from Andrew Hutchinson for cutting the verges. £163.20, it was agreed to pay the invoice.

We have received a request for the upkeep of Whorlton Churchyard, the Council agreed to pay £200, the same as last year.

The Chairman said that the precept for 2013 is required to be submitted before the end of the year, he will prepare a draft budget for the next meeting.

Reports from County and District Councils.

District Councillor Fortune had no comments having providing information on a number of items earlier in the meeting.

County Councillor Swales updated the Parish Council on many aspects of the County Councils activities including;

Schools, the schools are doing very well in the area; however Adult services are now the largest budget item for the council, followed by Schools, then highways.

Councillor Woodhouse noted the poor road surface between Potto and Hutton Rudby, Councillor Swales reported unfortunately there have been cutbacks in the highways budget, however the winter Gritting service have not been effected.

Potto Village Hall

The minutes from the Village Hall committee meeting were circulated by email.

The play last weekend was very successful.

The new Potto Village Hall website is now up and running.

Correspondence

- a. Police & Crime Commissioner Elections
- b. Emails from Clive Thornton (Email)
- c. Letter Roger Briesley
- d. Potto Village Hall Annual Accounts (Email)
- e. YLCA Internal Audit (Email)
- f. YLCA Hambleton Branch Papers
- g. Ian Burgess (Email)

The Chairman declared the meeting closed at 8.45 pm.

***Next month's meeting date Monday 19th November 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 19th NOVEMBER 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr Chris Courtman – Stock, Mr I Macpherson
Mr G Woodhouse, Mrs E Griffin, District Councillor Mrs B Fortune

Apologies for absence were received from: County Councillor Mr T Swales

Parish Council Meeting

The meeting was started to allow PCSO Adam Scott to present his report and return to his duties.

Meeting Open to the Public

Two member of the public were present, Mr Colin Moore and Mr Tim Carvell.

Mr Moore requested an update on the environmental projects within the village. He said that he had heard that the stell inspection had gone very well and requested an update. The Chairman said that all of the appropriate people were represented on the inspection. Mr Stewart Edwards of NYCC has taken over responsibility for the stell system from HDC's Clive Thornton, the Chairman contacted Mr Edwards for an update and he received a draft copy of his report which he used to provide an overview of the current progress and a brief description of the work that needs carrying out on each of the properties. Mr Moore thanked the council and everyone concerned for their help.

Mr Tim Carvell came to discuss the un-surfaced portion of Cooper Lane, and asked the council if they could assist in progressing this issue. He said that the local residents support the project, and thinks it needs to be completed. Discussions were held around establishing a sub-group similar to the PRAG that championed the flood and stell system improvements. The Chairman said that while the Parish Council fully supported the initiative it does not want to be the lead in this project. There are three interested parties which should combine to form the working group and apply for match funding to help fund the project. This item will be put on next month's agenda to be discussed fully then.

Meeting closed to the public at 7.50pm

Parish Council Meeting

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

PCSO Adam Scott attended, in place of PCSO Rodgeron who is currently of work due to illness and presented the crime statistics and information. Incidents in local area:

- A male was reported walking towards Potto Hall, in middle of road singing to self in the early evening, the Police were called, but could not locate him.
- There was a Quad bike stolen from Crathorne, which was found in shed in Potto.
- Poachers were reported on a farm with dogs, vehicle registration was reported.
- A fence has been damaged on Parsons Back Lane by car accident who left the scene, the registration plate was recovered from the site, the investigation is ongoing.

- A van was stolen from Hutton Rudby, the keys had been left in the ignition
- Scrap metal and copper were taken from house renovation in Hutton Rudby.
- Diesel stolen from locked shed in Crathorne.
- A man has been reported in other local villages, asking for money, he says that he is a reformed criminal and needs money to join the army.

The Police currently have a number of ongoing operations in local area;

Operation 'Bright' is starting, police are patrolling the neighbourhoods, and any houses that are left in the dark on an evening, are being checked by Police officers, and leaflets put through the letterbox to encourage people to leave a light on to deter burglars.

Operation 'Opmerc' is targeting catalytic converter thefts – police are visiting beauty spots in area, where cars are left and leaving leaflets.

The No cold calling zone for Potto should be in place by December – January at the very latest.

In May 2013, the neighbourhood watch meeting will be held at Potto Village Hall.

Police Officer Sergeant Wilson would like to put information in Potto's December newsletter.

Planning Decisions of Hambleton District Council

Wind Turbines Ref: 12/01751/FUL – Approved

Planning Applications

- a. Goulton Lane Access Ref: 12/01325/FUL. Still ongoing, and increased activity has been noted.
- b. Farm – Approved

Matters Arising from last month's meeting

- a. Footpaths – No response from Ian Burgess at NYCC, clerk will chase.
- b. Potto Flood alleviation scheme – Ongoing.
- c. Parish Plan – Draft handed out to councillors, to look over and respond within the week.
- d. Potto Stell System – discussed earlier.

Finance

- a. The annual return was received from Mazars and no concerns were raised. However they have charged £40 for late submission fees, even though the chairman had verbally agreed an extension on the deadline, but nothing was received in writing. Discussions were held around this, and decided to send two cheques. One as payment to Mazars, and one for the late fees, but with a letter, protesting against the fees, and asking them to donate the £40 to charity.
- b. The Clerk has still not been paid since March, it was agreed to sign a cheque to the clerk for £384 which covers 8 months salary.

- c. Ann-Marie Cartwright has requested a salt bin in Cooper Close, to go at the top of the hill. £60 for new salt bin – this was unanimously approved.
- d. Precept 2013. The Chairman provided a draft budget for 2013 – 14 this was debated at length. Various small increases, including; printing costs for newsletter and money for planting the tubs in the village as well as inflation on standing costs, a precept of £3000 was agreed

Current Account	£ 1,780.13
Business Account	£ 3,001.29

Reports from County and District Councils.

District Councillor Fortune discussed the problem of people leaving excess food and scraps out for the birds, which has resulted in attracting rats. She suggested that people should use proper bird feeders to discourage this.

Councillor Fortune urged cyclists to take care now that dark nights and mornings were with us. A cyclist was knocked off his bike and nearly killed in Hutton Rudby recently, even though he had 5 lights on his bike.

There are vulnerable people in Potto, please take notes of any suspicious people or vehicles seen and call the police on 101.

Potto Village Hall

The play last weekend was very successful

Correspondence

The Chairman declared the meeting closed at 8.55 pm.

***Next month's meeting date Monday 17th December 2012 ***

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 19th NOVEMBER 2012 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillors; Mr A Wilde (Chairman), Mr Chris Courtman – Stock, Mr I Macpherson
Mr G Woodhouse, Mrs E Griffin, District Councillor Mrs B Fortune

Apologies for absence were received from: County Councillor Mr T Swales

Meeting Open to the Public

Two member of the public were present, Mr George Hopper and Mrs Kathy Watson.

Mr Hopper came to update the Parish Council on the flood alleviation scheme and the Stell system. All residents who are riparian land owners for the stell system have been contacted and informed of the results of the site visit. Some of the stells have been cleared, however there is still some areas that require attention. In some areas the stells to be lowered by another foot, the residents are working to clear them. One culvet that was in dispute, has now been cleared in good will by one resident. Other parts of the stell system will be cleared in the New Year due to access restrictions. There is some doubt as to who owns one part of the stell system, and looking on the land registry has not given any results. Some of the stells on Cooper Close have not been cleared yet and are having to wait for the contractors doing the flood alleviation systems to leave, before they can be completed.

The flood alleviation scheme is nearly completed; final cleaning will be completed before Christmas, Fencing and re-seeding to be completed in the New Year. Mr Hopper wished to thank the Parish Council and District Councillor Fortune for their help and support.

The Chairman thanked Mr Hopper for all his hard work and drive.

Mrs Kathy Watson raised the issue of dogs being allowed off the lead on her property and killing livestock. Her property has a public footpath crossing it, and she wishes to ensure that walkers keep their dogs on a lead while crossing her land. Last week she had a walker with dogs loose in the field, which slaughtered several of her hens. This was a very traumatising thing to have witnessed. She is not against people walking dogs while on leads; rather it is irresponsible owners who do not have their dogs under control. Cllr Fortune will try to obtain some 'keep dogs on leads' and 'scoop the poop' signs for her to put up at either end of the field. Kathy has spoken to the police and dog warden about this problem.

Meeting closed to the public at 7.40pm

Parish Council Meeting

The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

Police Report and Neighbourhood Watch

Several incidents reported nearby; several vehicles seized by police for invalid insurance, valuables stolen from cars and tyres let down, 4 stolen catalytic converters in Hutton Rudby, Hens destroyed by dogs in Potto (as discussed in public meeting) 500+ motorists have been stopped and tested for drink/drug driving, 21 arrests were made.

Planning Decisions of Hambleton District Council

No decisions

Planning Applications

43 Cooper Lane – Hole in hedge to access Potto Grove. No access to field requested in the planning permission. This is in breach of the planning. Pulling out hedges is an offence, and is being dealt with by Hambleton District Council.

Matters Arising from last month's meeting

- a. Footpaths – No response from Ian Burgess at NYCC, clerk will chase.

The wooden bridge at the end of the footpath/bridleway to the Gold Hill Loop Road has been blocked by an automatic gate. The footpath bridge you need to cross is collapsing following heavy flooding earlier this year. The ford that the bridleway crosses is also very deep and uneven underfoot for horses. NYCC has already been out this week and viewed the location, and is dealing with it. Cllr Woodhouse stated that the path is very boggy, asked if there were any road plainings spare, then this may be good to put on the ground to alleviate the boggyiness.

It was confirmed by NYCC highways that the Bridleway is strictly a bridleway; for use by: Cyclists, Pedestrians and Horses. No motorised vehicles are allowed.

The footpath to Hutton Rudby has been closed since the Slack bridge was deemed unsuitable, however people are still getting onto the land via different access routes and walking across the land. Mr Preston owns some of the land and is not happy as peoples dogs are using the area as a toilet.

- b. Parish Plan – Some comments have been received, please can the other councillors respond.
- c. Potto Stell System – discussed earlier.
- d. Un-surfaced portion of Cooper Lane. Attended Stokesley Regeneration meeting, and received £400 towards putting the road right. Mr Tim Carvell is leading the sub committee addressing the road, this needs to be done by March 2013.

Christmas Tree

The council wished to thank Mr Preston for the donation of Potto Christmas Tree.

Finance

- a. New salt bin in Cooper Close, Thanks received from Ann-Marie Cartwright. Email received from Helen Stokes, regarding salt bin at bottom of Potto to be filled – this has now been done.

b. Community Account	£1,367.13
Business Account	£3,001.54

We currently receive 0.5% interest from Barclays; chairman will look around for a better account.

Reports from County and District Councils.

District Councillor Fortune discussed traveller site, another caravan has appeared (now 4 in total) Enforcers are aware of this and are dealing with. New director of Planning is now in situ Mr Mark Harbottle, he has been to view the site and was very thorough and things are now in motion.

Discussions around the ward change, Potto could be 'lumped in' with the Stokesley ward, and Potto would be classed as a suburb of Stokesley. Cllr Fortune is not happy with what has been suggested and is speaking to local parish councils for their opinions. Chairman will contact Mr Mike Orr at Crathorne Parish Council.

Potto Village Hall

Christmas dinner will be held on 19 January 2013 at the village hall.

Other Business

The Chairman thanked the Councillors, Clerk, District and County Councillors for their hard work this year, and wished all a Merry Christmas and a Happy New Year.

The Chairman declared the meeting closed at 8.25 pm.

***Next month's meeting date Monday 21st January 2013 ***