

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

12th August 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 20th August 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meetings
 - 3.1 Monthly meeting held on the 3rd of July 2024 as a true and correct record.
 - 3.2 Annual assembly of electors held on the 22nd of May 2024 as a true and correct record.
 - 3.3 Annual meeting held on the 22nd of May 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 Final Report and Certificate
 - 4.3.2 Decision Letter
 - 4.4 Co-option of new Councillor
 - 4.5 PIR Action Plan
 - 4.6 Urban grass cutting
 - 4.7 Potto Plan - Mid-term review
 - 4.8 Traffic Calming
 - 4.9 Potto Village Hall
 - 4.10 ICO Requests, Reviews, Appeals
 - 4.10.1 EJ/2023/0005
 - 4.10.2 EA/2024/0028
 - 4.11 Amendments to Minutes

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5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto.
7. To receive the following planning decisions / information:
 - 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision*.
 - 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
8. Matters requested by Councillors.
 - 8.1 Councillors Domain Name.
9. Financial matters.
 - 9.1 Barclays Bank.
 - 9.2 Bank accounts.
 - 9.3 Invoices.
 - 9.4 Annual subscription for website software.
 - 9.5 Budget review.
 - 9.6 Clerks' salary.
10. To consider the following correspondences and decide action where necessary.
 - 10.1 Emails from members of the public.
 - 10.2 Review of Correspondence.
11. To confirm the date and time of the next meeting.