

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
20th JANUARY 2016 at 7.15 PM INTHE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence.
2. Minutes of December meeting.
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council.
5. Planning Applications.
6. 15/02788/FUL Proposed construction of amenity building for private gypsy site.
7. Matters Arising from previous meeting:
  - a. Audit Complaint by member of the public.
  - b. Footpaths, Footbridge and Bridle path.
  - c. Preston's Bus stop.
  - d. IT systems.
    - i. Digital Transparency Fund.
    - ii. Transparency Code.
8. Report from Planning Training.
9. Community Emergency Plan.
10. Potto beck.
11. Clerk.
12. Finance.
  - a. Precept 2016/17.
  - b. Risk Assessment.
  - c. Clerks Salary.
  - d. Bank Accounts.
  - e. Community Account.
  - f. Business Saver Account.
13. Reports from County and District Councils.
14. Village Hall.
  - a. Potto Village Hall Minutes (Email).
15. Correspondence.
  - a. 3 Email's from a member of the public.
16. Any Other Business.

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
17th FEBRUARY 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Co-option of new councillor
3. Minutes of January meeting
4. Police Report and Neighbourhood Watch.
5. Planning Decisions of Hambleton District Council
6. Planning Applications
  - a. 16/00125/FUL Extension over garage at Tilery Cottage
7. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Audit Complaint by member of the public
  - c. Footpaths, Footbridge, Bridle path,
  - d. IT systems
    - i. Digital Transparency Fund
    - ii. Transparency Code
8. New Hambleton Local Plan
9. Community Emergency Plan
10. Potto Beck
11. Clerk
12. Finance
  - a. Clerks Salary review
  - b. YLCA Invoice
  - c. Bank Accounts
    - i. Community Account
    - ii. Business Saver Account
13. Reports from County and District Councils
14. Village Hall.
  - a. Potto Village Hall Minutes (Email)
15. Correspondence
16. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
16th MARCH 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Co-option of new councillor
3. Minutes of February meeting
4. Police Report and Neighbourhood Watch.
5. Planning Decisions of Hambleton District Council
6. Planning Applications
7. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Audit Complaint by member of the public
  - c. Footpaths, Footbridge, Bridle path,
  - d. IT systems
    - i. Digital Transparency Fund
    - ii. Transparency Code
8. Report from Planning Training
9. Community Emergency Plan
10. Bridleway to Swainby
11. Finance
  - a. Clerks Salary review
  - b. YLCA Invoice
  - c. Bank Accounts
    - i. Community Account
    - ii. Business Saver Account
12. Reports from County and District Councils
13. Village Hall.
  - a. Potto Village Hall Minutes (Email)
14. Correspondence
15. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
20th APRIL 2016 at 7.30 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence.
2. Minutes of March meeting.
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council.
5. Planning Applications.
6. Matters Arising from previous meeting.
  - a. Potto Beck.
  - b. Audit Complaint by member of the public.
  - c. Footpaths, Footbridge and Bridle path.
  - d. IT systems
    - i. Digital Transparency Fund.
    - ii. Transparency Code.
7. Bridleway to Swainby.
8. Finance
  - a. 2015/16 Annual Return.
  - b. Bank Accounts.
    - i. Community Account.
    - ii. Business Saver Account.
9. Reports from County and District Councils.
10. Village Hall.
  - a. Potto Village Hall Minutes (Email).
11. Correspondence
  - a. Email from member of the public.
12. Any Other Business.

**AGENDA FOR THE ANNUAL MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
18th MAY 2016 at 7.30 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Election of officials
2. Apologies for absence
3. Minutes of April meeting
4. Police Report and Neighbourhood Watch.
5. Planning Decisions of Hambleton District Council
6. Planning Applications
7. Matters Arising from previous meeting
  - a) Potto Beck
  - b) Audit Complaint by member of the public
  - c) Footpaths, Footbridge, Bridle path,
  - d) IT systems
    - I. Digital Transparency Fund
    - II. Transparency Code
8. Bridleway to Swainby
9. Parsons Back Lane
10. Finance
  - a. 2015/16 Annual Return
  - b. Bank Accounts
    - I. Community Account
    - II. Business Saver Account
11. Reports from County and District Councils
12. Village Hall.
  - a) Potto Village Hall AGM Minutes (Email)
13. Correspondence
14. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
15<sup>th</sup> JUNE 2016 AT 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence.
2. Minutes of May meeting.
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council.
5. Planning Applications.
6. Matters Arising from previous meeting
  - a. Potto Beck.
  - b. Footpaths, Footbridge, Bridle path.
  - c. Audit Complaint by member of the public.
  - d. Parsons Back Lane.
  - e. Grass Cutting.
  - f. Risk Assessment.
  - g. IT Systems:
    - I. Digital Transparency Fund.
    - II. Transparency Code.
7. Finance
  - a. 2015/16 Annual Return.
  - b. Invoice from M Barnfather.
  - c. Bank Accounts:
    - I. Community Account.
    - II. Business Saver Account.
8. Reports from County and District Councils.
9. Village Hall
  - a. Potto Village Hall Minutes (Email)
10. Correspondence.
11. Any Other Business.

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
17<sup>th</sup> AUGUST 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of June meeting
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council
5. Planning Applications
  - a. 16/01395/FUL Extensions and alterations to existing bungalow to form annex and additional first floor accommodation, 35 Cooper Lane Potto.
  - b. 16/01041/FUL Construction of detached dwelling following demolition of existing storage building and change of use of existing buildings to ancillary domestic outbuildings to the new dwelling and associated works 10 Cooper Lane Potto .
6. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Audit Complaint by member of the public
  - c. Footpaths, Footbridge, Bridle path,
  - d. Parsons Back Lane
  - e. Digital Transparency Fund
7. Finance
  - a. 2015/16 Annual Return
  - b. Invoice from Aon Insurance
  - c. Invoice from A Hutchinson
  - d. Bank Accounts
    - i. Community Account
    - ii. Business Saver Account
8. Reports from County and District Councils
9. Village Hall.
  - a. Potto Village Hall Minutes (Email)
10. Correspondence
11. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
21st SEPTEMBER 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of August meeting
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council
5. Planning Applications
6. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Footpaths, Footbridge, Bridle path,
  - c. Grant Application
  - d. Travellers Site
7. Parish Plan
8. Training
9. Finance
  - a. Parish Precept
  - b. Bank Accounts
    - I. Community Account
    - II. Business Saver Account
10. Reports from County and District Councils
11. Village Hall.
12. Potto Village Hall Minutes (Email)
13. Correspondence
  - a. Emails from members of the public
14. Any Other Business



**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
19th OCTOBER 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of September meeting
3. Police Report and Neighbourhood Watch.
  - a. Police Attendance at Parish Council Meetings
  - b. Police and Crime Plan Consultation
  - c. Mugging incident
4. Planning Decisions of Hambleton District Council
5. Planning Applications
6. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Stell Inspection
  - c. Footpaths, Footbridge, Bridle path,
  - d. Travellers Site
  - e. Bench's
7. Parish Plan
8. Training
9. Finance
  - a. Parish Precept
  - b. Annual Return
  - c. Bank Accounts
    - I. Community Account
    - II. Business Saver Account
10. Reports from County and District Councils
11. Village Hall.
12. Potto Village Hall Minutes (Email)
13. Correspondence
  - a. Increased military flying activity
14. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
16th NOVEMBER 2016 at 7.15 PM INTHE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of Octobers meeting
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council
5. Planning Applications
6. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Stell Inspection
  - c. Footpaths, Footbridge, Bridle path,
  - d. Site visit by Steve Mason NYCC Highways
  - e. Hambleton Local Plan – Consultation
  - f. Defibrillator Training
  - g. Travellers Site
7. Parish Plan
8. Finance
  - a. Grass Cutting – Andrew Hutchinson
  - b. Parish Precept
  - c. 2014/15 Annual Return
  - d. Invoice from PKF Littlejohn for 2014/15 Audit Investigation
  - e. Bank Accounts
    - I. Community Account
    - II. Business Saver Account
9. Reports from County and District Councils
10. Village Hall.
  - a. Potto Village Hall Minutes (Email)
11. Correspondence
  - a. Whorlton PCC
  - b. Email 1 Member of the Public
  - c. Email 2 Member of the Public
12. Any Other Business

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON WEDNESDAY,  
21st DECEMBER 2016 at 7.15 PM IN THE VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of November's meeting
3. Police Report and Neighbourhood Watch.
4. Planning Decisions of Hambleton District Council
5. Planning Applications
  - a. Ref 16/02573/FUL Demolition of two storage structures and conversion of existing large storage structure into two, semi-detached houses near Rawcliffe, Cooper Lane, Potto.
6. Matters Arising from previous meeting
  - a. Potto Beck
  - b. Stell Inspection
  - c. Footpaths, Footbridge, Stiles
  - d. Un-classified road (Bridle path)
  - e. Hambleton Local Plan – Consultation
  - f. Defibrillator Training
  - g. Travellers Site
  - h. News letter
7. Parish Plan
8. Finance
  - a. Parish Precept
  - b. 2014/15 Annual Return
  - c. 2015/16 Annual Return
  - d. Invoice from PKF Littlejohn
  - e. Invoice from JM Barnfather
  - f. Invoice from U-Hire
  - g. Bank Accounts
    - I. Community Account
    - II. Business Saver Account
9. Reports from County and District Councils
10. Village Hall.
  - a. Potto Village Hall Minutes (Email)
11. Correspondence
  - a. Email 1 from member of the public
  - b. Email 2 from member of the public
  - c. Email 3 from member of the public

12. Any Other Business