

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
16th January 2012 AT 7.15 PM IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for December (email).
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. 11/02819/FUL Potto Beck Flood Alleviation Scheme
6. Matters Arising from last month's meeting
 - a. Access road to Potto Village Hall
 - b. Footpaths
 - c. Computer equipment
 - d. Salt Bin
7. Parish Website
8. Councillor Carvell resignation
9. Finance
 - a. 2012 – 13 Precept
10. Reports from County and District Councils
11. Village Hall.
12. Correspondence
 - a. Clerk & Councils Direct
 - b. Hambleton Area Committee
 - c. Charity Commission Communication – Email
 - d. Temporary footpath closure order
 - e. Village Hall agenda

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
20th February 2012 AT 7.15 PM IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for January (email).
4. Planning Decisions of Hambleton District Council

None
5. Planning Applications

11/02578/FUL Siting of PV panels and Wind Turbine; Withdrawn
6. Matters Arising from last month's meeting
 - a. Access road to Potto Village Hall
 - b. Footpaths
 - c. No Cold Calling Zone
7. Parish Plan
8. Finance
9. Reports from County and District Councils
10. Village Hall.

Minutes by Email
HSE Statement
Fire risk assessment
11. Correspondence
 - a. Review of District Council Electoral Arrangements
 - b. Proposed flood alleviation scheme
 - c. Hambleton Local Development Agencies – Community News
 - d. Glasdon Catalogue
 - e. RAY Country Air
 - f. Hotspots – Flyer
 - g. YLCA – Branch meeting
 - h. White Rose Update
 - i. NHS – Discussion on Children and maternity services
 - j. Hazel Robinson – Land at Goulton Lane Potto: Email
 - k. PCSO T Rodgeron: Email

- l. NYCC No Cold calling Zone: Email
- m. Developing your Neighbourhood Development Plan: Email
- n. Understanding localism: Email
- o. Queens Jubilee beacons Advice: Email
- p. Funding For Community Projects: Email
- q. Potto Precept: Email
- r. Queen Elizabeth II Challenge: Email
- s. Diamond Jubilee Commemorative items: Email
- t. Data Protection and Gaining the Trust of the Public: Email
- u. Localised Public Centre Pay: Email
- v.

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
26th March 2012 AT 7.15 PM IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence.
2. Minutes of last month's meeting.
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for February Email.
 - b. PCSO Jack Moody.
 - c. Olympic & Diamond Jubilee events – Email.
4. Planning Decisions of Hambleton District Council.
None.
5. Planning Applications.
None .
6. Matters Arising from last month's meeting.
 - a. Un-surfaced portion of Cooper Lane.
 - b. Footpaths.
 - c. No Cold Calling Zone.
 - d. Diamond Jubilee.
 - e. Automatic Planning Application Notifications.
7. Parish Plan.
8. Finance.
 - a. Uncontested Election payment.
 - b. YLCA Membership £124.00.
9. Reports from County and District Councils.
10. Village Hall.
Minutes – Email.
11. Correspondence.
 - a. Letter from Mrs Cartwright.
 - b. Minerals & waste development framework.
 - c. Rural Action Yorkshire – Warm homes healthy people.
 - d. Review of District Council Electoral Arrangements.
 - e. Clerks and Councils Direct.
 - f. Neighbourhood Watch, Door locks – Email.
 - g. HDC members bulletin – Email.
 - h. NYRHE – Newsletter – Email.
 - i. Potto Stell System – Email.
 - j. Potto Water Management Scheme Drop in session – Email.
 - k. Stokesley Police – Safer neighbourhoods events – Email.

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
16th April 2012 AT 7.15 PM IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence.
2. Minutes of last month's meeting.
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics - Email
4. Planning Decisions of Hambleton District Council.
None.
5. Planning Applications.
 - a. Amended Plans for construction of flood bank
6. Matters Arising from last month's meeting.
 - a. Un-surfaced portion of Cooper Lane – Email from Jane Charlton.
 - b. Footpaths.
 - c. No Cold Calling Zone.
 - d. Automatic Planning Application Notifications.
 - e. Letter was received from Mr & Mrs Cartwright.
7. Parish Plan.
8. Finance.
 - a. Uncontested Election payment – agreed at last meeting – Cheque req
 - b. YLCA Membership £124.00 – agreed at last meeting – Cheque req
 - c. Parish Council Insurance
9. Reports from County and District Councils.
10. Village Hall.
Minutes – Email.
11. Correspondence.
 - a. Proposed changes to Potto village hall rules – Email
 - b. Mr Lee - Goulton Lane, Potto – Caravan - Email

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
21st MAY 2012 IN THE VILLAGE HALL
Following the Annual Meeting of Electors**

Election of Officers : Chairman
 Vice-Chairman
 Responsible financial Officer

Representatives on Village Hall Management Committee
Representatives to Hambleton Branch meetings of YLCA

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for April (email).
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. Planning Application 12/00768/FUL – Goulton Lane, Potto – Caravan Site
6. Matters Arising from last month's meeting
 - a. Footpaths
7. Parish Plan
8. Finance
 - a. Insurance
 - b. Audit Commission
 - c. Annual return
9. Reports from County and District Councils
10. Village Hall.
 - a. Potto Village Hall minutes of AGM (Email)
 - b. Minutes (Email)
 - c. Chairman's Report 2012 (Email)
11. Correspondence
 - a. 2012 Rural Insight Survey (Email)
 - b. Charity Commission News (Email)

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
18th June 2012 IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for May (email).
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. 12/01113/FUL Fagdale Hall Farm Parson Back Lane Revised application for demolition of 2 existing outbuildings, alterations and extensions to existing stable block and dwelling to form ancillary accommodation, entrance and car port
6. Matters Arising from last month's meeting
 - a. Footpaths
7. Code of Members Conduct, Adoption
8. Parish Plan
9. Finance
 - a. Insurance
 - b. Audit Commission
 - c. Annual return
10. Reports from County and District Councils
11. Village Hall.
 - a. Potto Village Hall minutes (Email)
12. Correspondence
 - a. NYP Stats May (Email)
 - b. HNNWS Minutes (Email)
 - c. Footpaths meeting (Email)
 - d. David Ashton Email re Gypsy Site Advice
 - e. Potto Village Hall 2012 Charges (Email)
 - f. YLCA Code of Members Conduct (Email)
 - g. Sokesley and Villages Community Regeneration Group AGM (Email)
 - h. YLCA Community Run Libraries (Email)
 - i. YLCA Consultation on the Infrastructure Planning Regime (Email)
 - j. Gypsy and Traveller needs Assessment (Email)
 - k. YLCA Adult Training Program August (Email)
 - l. Rural Services Network, Insight Survey (Email)
 - m. Northallerton home Grown foods Survey (Email)

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
16th July 2012 IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for June (Email).
 - b. Report from PCSA Rodgerson (Email)
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. 12/01113/FUL Fagdale Hall Farm Parson Back Lane.
 - b.
6. Matters Arising from last month's meeting
 - a. Footpaths
7. Potto Drainage
8. Parish Plan
9. Finance
 - a. Clerks & Councils Direct Subscription
 - b. Annual return
10. Reports from County and District Councils
11. Village Hall.
 - a. Potto Village Hall minutes (Email)
 - b. Extraordinary meeting (Email)
12. Correspondence
 - a. Revised Parish Map
 - b. Community Messaging (Email)
 - c. Potto Village Hall Minutes (Email)
 - d. Rural Services Network, Membership Survey (Email)
 - e. Final version of NALC Code of Conduct (Email)
 - f. North Yorkshire Police Report (Email)
 - g. Footpath Queries (Email)
 - h. Clerk & Councils Direct

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
20th August 2012 IN THE VILLAGE HALL**

Potto Parish Council Elections.

Co-option of new Parish Councillor

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for July (Email).
4. Planning Decisions of Hambleton District Council
 - a. 12/01113/FUL Revised application Fagdale Hall Farm
5. Planning Applications
 - a. Goulton Lane Access
6. Matters Arising from last month's meeting
 - a. Footpaths
 - b. Potto Flood Alleviation Scheme
 - c. Parish Plan
 - d. Potto Stell System
7. Finance
 - a. Annual return
8. Reports from County and District Councils
9. Village Hall.
 - a. Potto Village Hall minutes (Email)
10. Correspondence
 - a. Hazel Robson Emails
 - b. Community Messaging (Email)
 - c. Potto Village Hall Minutes (Email)
 - d. Choose to Reuse
 - e. HDC Update
 - f. York & North Yorkshire Waste Partnership
 - g. George Hopper Email
 - h. Clive Thornton Email
 - i. PVH minutes Email
 - j. Peter Cole Stokesley and Villages Email
 - k. YLCA Admin September Training Email
 - l. North Yorkshire Police Email

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
15th October 2012 IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for September (Email).
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. Goulton Lane Access
6. Matters Arising from last month's meeting
 - a. Footpaths
 - b. Potto Flood Alleviation Scheme
 - c. Parish Plan
 - d. Potto Stell System
7. Bonfires
8. Finance
 - a. Annual return
 - b. Internal Audit
 - c. Verge Cutting – Invoice
 - d. Whorlton Churchyard maintenance
 - e. 2013 precept
9. Reports from County and District Councils
10. Village Hall.
 - a. Potto Village Hall minutes (Email)
11. Correspondence
 - a. Police & Crime Commissioner Elections
 - b. Emails from Clive Thornton (Email)
 - c. Letter Roger Briesley
 - d. Potto Village Hall Annual Accounts (Email)
 - e. YLCA Internal Audit (Email)
 - f. YLCA Hambleton Branch Papers
 - g. Ian Burgess (Email)

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
19th November 2012 IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for October (Email).
4. Planning Decisions of Hambleton District Council
 - a. 12/01751/FUL Installation of wind turbine
5. Planning Applications
 - a. Goulton Lane Access
 - b. 12/0232B/FUL Proposed alterations to Moor House Farm
6. Matters Arising from last month's meeting
 - a. Footpaths
 - b. Potto Flood Alleviation Scheme
 - c. Parish Plan
 - d. Potto Stell System
7. Finance
 - a. Annual return
 - b. Clerks Salary
 - c. Salt Bin for Cooper Close
 - d. 2013 Precept / Budget
 - e. PAYE Real time Information
 - f. CPRE Subscription
8. Reports from County and District Councils
9. Village Hall.
 - a. Potto Village Hall minutes (Email)
10. Correspondence
 - a. Police & Crime Commissioners Elections
 - b. Hambleton Area Committee
 - c. Winter Weather
 - d. HDC Update
 - e. Clerks & Councils Direct
 - f. Letter from Whorlton PCC
 - g. Audit results
 - h. CPRE

**AGENDA FOR THE MONTHLY MEETING OF
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,
17th December 2012 IN THE VILLAGE HALL**

Meeting open to the Public

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch.
 - a. Crime statistics for November (Email).
4. Planning Decisions of Hambleton District Council
5. Planning Applications
 - a. 43 Cooper Lane
6. Matters Arising from last month's meeting
 - a. Footpaths
 - b. Parish Plan
 - c. Potto Stell System
 - d. Unsurfaced road to the village hall
7. Dogs
8. Christmas Tree
9. Finance
 - a. Salt Bin for Cooper Close
 - b. Accounts
10. Reports from County and District Councils
11. Village Hall.
 - a. Potto Village Hall minutes (Email)
12. Correspondence
 - a. George Hopper Email
 - b. Helen Stokes Email

THE ANNUAL ASSEMBLY FOR THE ELECTORS OF POTTO
WILL BE HELD ON MONDAY, 21st May 2012 AT 7.15 PM
IN THE VILLAGE HALL

1. Apologies for absence
2. Minutes of last year's meeting
3. Matters Arising from the Minutes
4. Police and Neighbourhood Watch Report
5. Financial Statement
6. Chairman's Annual Report
7. Annual Reports from County and District Councillors
8. Village Hall
9. Views and comments of Parishioners.