

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 20 DECEMBER 2010 AT 7.15 PM IN THE**  
**VILLAGE HALL**

**Meeting Open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. November NY Police Statistics (e mail)
4. Planning Decisions of Hambleton District Council
5. Planning Applications
  - a. Construction of orangery to existing dwelling at Thornhill Farm, Black Horse Lane 10/02710/FUL
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Environmental Projects for Potto
  - c. Village Design Statement
  - d. Grit Bins
  - e. Request for donation from Citizens Advice Bureau
7. Finance. Risk Management. Budget for financial year 2011/12. Request from Whorlton PCC for donation towards Churchyard maintenance  

Clerk – ¼ salary + ¼ travel      £151.25
8. Reports from County and District Councillors
9. Village Hall. Swainbees Nursery (e mail). Allied Westminster – Village Hall Insurance. Minutes of meeting held on 29 November (e mail)
10. Unclassified Road leading to Village Hall. YLCA e mail Ownership of Lane
11. Parish Plan End of Year Report
12. Correspondence
  - a. Hambleton District Council – Complaint about Councillor Woodhouse re Code of Member Conduct – Decision.
  - b. NYCC – Pre-Surface Dressing Civil and Patching Works

- c. Hambleton District Council – Meetings of Area Forums
- d. Hambleton District Council – Standards Committee – Appointment of Parish Council representative
- e. Allerton Waste Recovery Park – New Waste Treatment Facility
- f. YLCA – Schedule of Branch Meetings 2011. White Rose Update
- g. Hambleton Citizens Advice Bureau – Extra Funds Potential (e mail)
- h. Yorkshire & Humber Rural Affairs Forum – Rural Matters November Newsletter (e mail)
- i. Rural Services Network – Rural News Digest 16 November and 6 December (e mail)
- j. Rural Services Network – Parish News (e mail)
- k. Rural Matters – November Newsletter (e mail)
- l. Rural Services Network – Analysis of Rural Services Network Call for Evidence – Building the Big Society (e mail)
- m. North Housing – Guide on Rural Affordable Housing for Parishes (e mail)
- n. Came & Company Parish Council Insurance – Newsletter
- o. CPRE – Fieldwork magazine
- p. Vitalise – Request for donation

**AGENDA FOR THE MONTHLY MEETING OF  
POTTO PARISH COUNCIL TO BE HELD ON MONDAY,  
18 JANUARY 2010 AT 7.15 PM IN THE VILLAGE HALL**

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. December Statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
5. Planning Application
  - a. Construction of a replacement dwelling at 43 Cooper Lane for Mr S Crosbie 09/04147/FUL
6. Matters Arising
  - a. Footpaths and Green Lane
  - b. No Cold Calling Zone
  - c. Planning Applications
  - d. Salt Bins. Letter from NYCC
  - e. Actions from Parish Plan
  - f. Flooding in Potto
7. Finance. Risk Assessment
8. Reports from County and District Councillors
9. Village Hall – Management Committee Minutes for meeting held on 4 January (e mail). Allied Westminster Insurance
10. Unclassified Road leading to Village Hall
11. Correspondence
  - a. Hambleton District Council – LDF : Submission Allocations DPD and CD detailing Sustainability Appraisal Report, Statement of Community Involvement and Consultation Statement
  - b. S Shaw – Sustainable Communities Act Amendment Bill (e mail)
  - c. Hambleton District Council – Allotment Survey
  - d. YLCA – Queen's Diamond Jubilee (e mail). Rural Matters (e mail). White Rose Update
  - e. Hambleton District Council – Bad Weather Disrupts Collections (e mail)
  - f. S Hague, Thornton le Beans – Snow clearing and gritting (e mail)
  - g. YLCA – 20 mph limits and zones and speed limits on rural single carriageway roads (e mail)
  - h. Rural Services Network – Parish News (e mail)
  - i. Rural Services Network – New free service for communities
  - j. NYCC – Notice of meeting of Hambleton Area Committee to be held at 2.00 pm on 18 January at County Hall, Northallerton (e mail)
  - k. Hambleton Citizens Advice Bureau – Thank you letter for donation (e mail)
  - l. CPRE – Winter Newsletter
  - m. Clerks & Councils Direct

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 15 FEBRUARY 2010 AT 7.15 PM IN THE**  
**VILLAGE HALL**

**Meeting open to the Public**

A representative from Northumbrian Water will be present at the meeting.

**Co-option of Councillor** – Two applicants. One vacancy

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. January statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
5. Planning Applications
  - a. Construction of a replacement dwelling at 43 Cooper Lane for Mr S Crosbie 09/04147/FUL. Site visit on 23 January followed by meeting in Village Hall
  - b. Proposed removal of 586m of hedgerow at Thornhill Farm, Black Horse Lane for Dawson Farms Ltd. 10/00222/HNA
  - c. Proposed single storey extension to Brook House, Goulton Lane for Mr E Dumphy 10/00223/FUL
  - d. Application for Listed Building Consent for construction of new two storey extension and replacement windows at Lane House, Butcher Lane for Mr A Thompson 10/00215/LBC. Construction of new storey extension and replacement windows at Lane House, Butcher Lane for Mr A Thompson 10/00252/FUL
6. Matters Arising
  - a. Footpaths and Green Lane
  - b. No Cold Calling Zone
  - c. Planning Applications
  - d. Planning Training
  - e. Supply of Salt
  - f. Appointment of Committee
  - g. Flooding in Potto
  - h. Sandbags
7. Finance – Risk Assessment document. Review of Financial Regulations.
8. Reports from County and District Councillors
9. Parish Plan Actions – Nos. 2, 4, 7, 8, 10, 11, 12, 14, 15, 16, 20, 22, 23, 28, 29, 30
10. Village Hall. Circular from Compact Voice – Survey
11. Unclassified Road leading to Village Hall
12. Correspondence

- a. Hambleton District Council – Code of Member Conduct Complaint
- b. YLCA – Standing Orders (e mail)
- c. Hambleton District Council – Stokesley eng-AGE into Sport
- d. Rural Services Network – Parish News. Local Food Study (e mail)
- e. Rural Services Community – New features (e mail)
- f. Great North Air Ambulance – Request for donation
- g. NSPCC – Helpline Support
- h. Rural Action Yorkshire – Country Air magazine

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY 15 MARCH 2010 AT 7.15 PM IN THE VILLAGE HALL**

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting. Annual Meeting
3. Police Report and Neighbourhood Watch. February statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
5. Planning Applications
  - a. Installation of 2 windows and porch extension to Glen Lyon, Swainby Ellers. Change of use of land from agricultural to domestic. Construction of domestic garage, stable and store for Mr T Foley. 10/00523/FUL
6. Matters Arising
  - a. Footpaths and Green Lane
  - b. Planning Applications
  - c. Planning Training
  - d. Supply of Salt
  - e. Flooding in Potto
  - f. Trees
  - g. Grass cutting
  - h. YLCA – Making a gift (e mail)
7. Finance – Risk Assessment document. Review of Financial Regulations. Membership Invoice from YLCA - £116.00. Clerk – ¼ salary + ¼ travel - £133.75
8. Reports from County and District Councillors
9. Village Hall. Letter from National Council for Voluntary Organisations. Minutes of meeting held on 3 March
10. Unclassified Road leading to Village Hall
11. Parish Plan Action 1, 2/4, 7, 10, 20, 22, 29
12. Correspondence
  - a. Rural Action Yorkshire – Participatory Budgeting
  - b. Hambleton District Council – Payments and Purchase Orders
  - c. Hambleton & Richmondshire District Council – Parish Council Survey
  - d. YLCA – Agenda for Hambleton Branch Meeting to be held on 17 March at Northallerton. Minutes of meeting of Hambleton Branch held on 14 October 2009. Minutes of Joint Executive Board held on 17 October 2009. Proposal to develop a Parish Charter between NYCC, Parish Councils and District Councils
  - e. YLCA – Training and Development Programme 2010. White Rose Update (e mail)
  - f. Hambleton District Council – Meetings of Area Forums
  - g. Hambleton District Council – Stokesley EngAGE.
  - h. Rural Services Network – Parish News (e mail)
  - i. Clerk & Councils Direct magazine
  - j. Newsletter from A Hill & Sons Ltd.

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD FOLLOWING THE ANNUAL MEETING FOR ELECTORS**  
**ON MONDAY, 19 APRIL 2010 IN THE VILLAGE HALL**

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month meeting
3. Police Report and Neighbourhood Watch. March Statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Construction of a replacement dwelling at 43 Cooper Lane for Mr S Crosbie. 09/04147/FUL. Refused.
  - b. Proposed removal of 586 m of hedgerow at Thornhill Farm, Black Horse Lane for Dawson Farms Ltd. 10/00222/HNA. Hedgerow Retention Notice issued. E mail from Mr S Dawson
  - c. Single storey extension to Brook House, Potto for Mr E Dumphy. 10/00223/FUL. Withdrawn
5. Planning Applications
  - a. Installation of 2 windows and porch extension to existing dwelling. Change of use of land from agricultural to domestic. Construction of domestic garage, stable and store at Glen Lyon, Swainby Ellers for Mr T Foley. 10/00523/FUL
  - b. Installation of 2 windows and porch extension to existing dwelling. Change of use of land from agricultural to domestic. Construction of domestic garage, stable and store at Glen Lyon, Swainby Ellers for Mr T Foley. As amended by plan received by HDC on 15 March 2010. 10/00523/FUL
  - c. Proposed extension to existing double garage at 45 Cooper Lane for Mr I K Macpherson 10/00779/FUL
6. Matters Arising
  - a. Footpaths and Green Lane
  - b. Planning Applications
  - c. Flooding in Potto. Meeting with Environment Agency held on 26 March
  - d. Supply of Salt
  - e. Trees
  - f. Grass Cutting
  - g. Speeding Traffic
  - h. Village Design Statement
  - i. No Cold Calling Zones
7. Finance. Risk Assessment document. Review of Financial Regulations. Annual Return. Financial Statement

Invoices: Village Hall Management Committee – Use of Village Hall April 2008 – March 2009 - £168.00. April 2009 – March 2010 - £168.00  
Station Software – Provision of webmaster services - £25.00

8. Reports from County and District Councillors

9. Village Hall. Questionnaire from Compact Voice. Minutes of Management Committee meeting held on 31 March (e mail). E mail from Mr P Harper re car park
10. Unclassified Road leading to Village Hall. Letter from YLCA. Copy of letter re ownership of the lane.
11. Parish Plan – Action 17 Tree Preservation Orders.
12. Matters Arising from Annual Meeting for Electors
13. Correspondence
  - a. YLCA – Ownership of Access Road
  - b. NYCC – Traffic Management Training for Event Organizers
  - c. Hambleton District Council – Affordable Warmth and Fuel Poverty
  - d. NYCC – Review of Passenger Transport Services and Home to School Transport Services in Hambleton and the surrounding area
  - e. North Yorkshire Fire & Rescue Authority – Draft Integrated Risk Management Plan Consultation Summary
  - f. Stokesley and District Community Care Association – Community News
  - g. CE Electric UK – Website Update (e mail)
  - h. Steve Shaw – Saving the Sustainable Communities Act (e mail)
  - i. Rural Services Community – Weekly Rural Focus 21 & 28 March, 6 and 12 April
  - j. Rural Services Network – Parish News
  - k. Hambleton District Council – Stokesley EngAGE into Sport
  - l. Hambleton District Council – Posters
  - m. CPRE – Fieldwork magazine



**THE ANNUAL ASSEMBLY FOR THE ELECTORS OF POTTO**  
**WILL BE HELD ON MONDAY, 19 APRIL 2010 AT 7.15 PM**  
**IN THE VILLAGE HALL**

Representatives from Northumbrian Water will attend the meeting.

1. Apologies for absence
2. Minutes of last year's meeting
3. Matters Arising from the minutes
4. Police and Neighbourhood Watch Report
5. Financial Statement
6. Annual Reports by County and District Councillors
7. Village Hall
8. Views and comments of Parishioners

**AGENDA FOR THE ANNUAL MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 17 MAY 2010 AT 7.15 PM IN THE**  
**VILLAGE HALL**

Election of Officers: Chairman  
Vice-Chairman  
Responsible Financial Officer

Representatives on Village Hall Management Committee  
Representatives to Hambleton Branch meetings of YLCA

**Meeting open to the public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. Crime statistics from NY Police. Report of Hambleton North Neighbourhood Watch meeting. NY Police contact numbers
4. Planning Decisions of Hambleton District Council
5. Planning Applications
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Planning Applications
  - c. Flooding in Potto
  - d. Trees – Replacements
  - e. Village Design Statement
7. Finance. Aon – Renewal of Insurance Premium. 1<sup>st</sup> half of precept from Hambleton District Council - £1,250.00
8. Reports from County and District Councillors
9. Village Hall. Management Committee Meeting minutes 21 April 2010. Minutes of AGM. Accounts and Treasurer's Report (e mails)
10. Unclassified Road leading to Village Hall
11. Parish Plan – Tree Preservation Orders
12. Correspondence
  - a. Hambleton District Council – Complaint re Councillor Woodhouse
  - b. NYCC – Minerals Core Strategy – First Consultation
  - c. NYCC – Proposal to develop a Parish Charter (e mail) Please bring your copy.
  - d. LTP – Local Transport Plan 3 Consultation (e mail)
  - e. Seymour Civil Engineering – Work in Cooper Lane (e mail)
  - f. Hambleton District Council – Meetings of Area Forums
  - g. Amanda Madden, Rural Housing Enabler – Housing Need Surveys (e mail)
  - h. YLCA – Training Courses (e mail)
  - i. YLCA – White Rose Update (e mail)
  - j. YLCA – Meeting of Hambleton Branch (e mail)
  - k. CPRE – Countryside Voice. Annual Report & Agenda for Annual Meeting 21 May

- l. CE Electric UK – Community Update
- m. Rural Services Network – Parish News (e mail)
- n. Rural Services Community – Rural Focus 10 May (e mail)
- o. Arbortech – Tree Company
- p. Clerks & Councils Direct magazine

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 21 JUNE 2010 AT 7.15 PM IN THE**  
**VILLAGE HALL**

Mr P Cole, Hambleton District Council will give a talk on Funding.

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. Crime Statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Hedgerow Retention Notice at Thornhill Farm, Black Horse Lane for Dawson Farms. Withdrawn. 10/00222/HNA
  - b. Proposed extension to existing double garage at 45 Cooper Lane for Mr I K Macpherson 10/00779/FUL. Approved, subject to conditions.
5. Planning Applications
  - a. Construction of a poultry shed at Goulton Grange Farm for Mr R Cornforth 10/00760/FUL
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Planning Applications
  - c. Flooding in Potto
  - d. Replacement Trees
  - e. Village Design Statement
  - f. YLCA – Hambleton Branch Meeting 9 June
7. Finance – Report from Internal Auditor (e mail). Annual Return. Risk Management document (e mail). Insurance Policy

Accounts: Mrs M Roberts – Internal Audit	£35.00
Clerk – ¼ salary + ¼ travel	£151.25
Councillor G Woodhouse – Map for Land Registry	£26.00
Mr A Hutchinson – Grass cutting	£129.25
8. Reports from County and District Councillors
9. Village Hall. Letter re minutes. (e mail)
10. Unclassified Road leading to Village Hall. Land Registry Report (e mail)
11. Parish Plan No. 14 – Parish Caretaker
12. June/July newsletter (Councillor Woodhouse)
13. Correspondence
  - a. NYCC – Road Closure Notification (e mail)
  - b. Mr R Hill – Hedge cutting (e mail)
  - c. Community Safety Manager – Speed Monitoring Procedures
  - d. Broadband Speed (e mail)

- e. YLCA – Big Lottery Fund (e mail)
- f. YLCA – Coalition Programme for Government (e mail)
- g. YLCA – RISS new website (e mail)
- h. District and County Councils – Newslines and Update. Posters
- i. York & North Yorkshire Waste Partnership – Performance Matters. District Spotlight
- j. Rural Services Network – Letter to David Cameron (e mail)
- k. Stokesley and District Community Care Association – Community News
- l. Butterwick House Children’s Hospice – Donation
- m. Rural Services Network – Rural Focus News 1 and 14 June (e mail)
- n. Rural Services Network – Parish News (e mail)
- o. Rural Action Yorkshire – Country Air magazine

**AGENDA FOR THE MEETING OF POTTO PARISH COUNCIL  
TO BE HELD ON MONDAY, 19 JULY 2010 AT 7.15 PM IN THE  
VILLAGE HALL**

Mr C Thornton, Hambleton District Council will attend the meeting.

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. NY Police June crime statistics (e mail)
4. Planning Decisions of Hambleton District Council
5. Planning Applications
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Flooding in Potto
  - c. Village Design Statement
  - d. Cold Calling Zone
7. Finance. Risk Management document
8. Reports from County and District Councillors
9. Village Hall – Minutes of meeting held on 12 July (e mail)
10. Unclassified Road leading to Village Hall. Request for copy of Land Registry certificate from resident
11. Parish Plan. Action 5
12. Correspondence
  - a. NYC – Minerals Core Strategy Progress Update and Further Consultation
  - b. YLCA – letter to NY Parishes from Marton cum Grafton Parish Council (e mail)
  - c. Yorkshire & The Humber Regional Training Partnership – Training Conference 24-26 September
  - d. Rural Services Community – Rural Focus 28 June (e mail)
  - e. Clerks & Councils Direct magazine plus request for Subscription Renewal
  - f. J Parker – Wholesale Bulbs catalogue

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 16 AUGUST 2010 AT 7.15 PM IN THE**  
**VILLAGE HALL**

A representative of Northumbrian Water will attend the meeting.

**Meeting open to the public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. Crime statistics from NY Police for July (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Construction of extension to existing poultry shed at Goulton Grange Farm for Mr R Cornforth. 10/00760/FUL. Approved, subject to conditions.
5. Planning Applications
  - a. Planning Appeal by Mr S Crosbie re 43 Cooper Lane. Appeal Allowed (e mail)
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane. E mail re Potto Slack and waymarkers
  - b. Flooding in Potto e mail from Mr G Hopper re Potto Beck
  - c. Village Design Statement
  - d. No Cold Calling Zone
  - e. Newsletter
7. Finance. Risk Management document
8. Reports from County and District Councillors
9. Village Hall
10. Unclassified Road leading to Village Hall E mail from YLCA
11. Correspondence
  - a. Mrs B Robinson, Hambleton District Council – Proposed alterations and extensions to Woodhaven. (e mail)
  - b. Hazell Robson, Enforcement Officer, Hambleton District Council – Complaints regarding Dog & Gun
  - c. NYCC – York and North Yorkshire Waste PFI
  - d. Allerton Waste Recovery – Waste Management (e mail)
  - e. NYCC – Proposed Changes to the Concessionary Fares Scheme
  - f. Hambleton & Richmondshire Rural Transport & Access Partnership – Novel Solutions to Accessing Services
  - g. North Yorkshire Fire & Rescue Authority – Corporate Report
  - h. Hambleton Local Development Agencies – Community News
  - i. CPRE – Countryside Voice and Fieldwork Magazines
  - j. Rural Services Community – Rural Focus 26 July, 2 & 9 August (e mail)
  - k. Rural Services Network – Parish News (e mail)

**AGENDA FOR THE MONTHLY MEETING OF POTTO PARISH COUNCIL  
TO BE HELD ON MONDAY, 20 AUGUST AT 7.15 PM IN THE VILLAGE HALL**

A representative from Northumbrian Water will attend the meeting.

**Meeting open to the public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. Crime statistics from NY Police for August (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Proposed alterations and extensions to Woodhaven and change of use of land from agricultural to domestic use for Mr M Hall. 10/01707/FUL. Approved, subject to conditions.
5. Planning Applications
  - a. Single storey extension to existing office building at Richard Preston & Son Ltd.  
10/02075/FUL
  - b. Postal delays
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane e mail notes on Footpath Meeting on 2 September
  - b. Environmental Projects in Potto. E mail from Mr G Hopper Potto Sewer/system capacity
  - c. Village Design Statement
  - d. No Cold Calling Zone
  - e. Draft LDF Open Spaces, Sport and Recreation supplementary planning document
7. Finance. Risk Assessment. Hambleton District Council – Revenue Estimates 2011/12  
Clerk's ¼ salary + ¼ travel £151.25
8. Reports from County and District Councillors
9. Village Hall. Cabinet Office – National Survey of Charities and Social Enterprises. Minutes of Management Committee meeting held on 6 September
10. Unclassified Road leading to Village Hall. List of names. Comments by Councillor Woodhouse (e mail)
11. Correspondence



- a. Copy letter from Mr K Suffield, Licensing Enforcement Officer to Mr S Irvine, Dog & Gun Inn
- b. Hambleton District Council – Parish Council Elections May 2011
- c. NYCC – Let’s Talk Less Rubbish
- d. NYCC – York & North Yorkshire Waste PFI
- e. Allerton Waste Recovery Park – A new way to deal with your waste
- f. No to incinerator (e mail)
- g. Hambleton District Council – Meeting of Area Forum 18 October Stokesley Town Hall 7.00 pm
- h. North Yorkshire & York NHS – Minor Injury Services
- i. YLCA – Retirement of Chief Officer Ian Strong (e mail)
- j. YLCA – North Yorkshire Strategic Partnership – August Bulletin (e mail)
- k. YLCA – Consultation – Precept Capping (e mail)
- l. YLCA – 2011 Census (e mail)
- m. Self Direct Support – Putting People First newsletter (e mail)
- n. YLCA – Rural Matters (e mail)
- o. Rural Services Community – Rural Focus 6 & 13 September (e mail)
- p. No Need for Nuclear – House of Commons Early Day Motion No. 557
- q. Clerks & Councils Direct magazine

**AGENDA FOR MEETING OF POTTO PARISH COUNCIL TO BE HELD  
ON MONDAY, 18 OCTOBER 2010 AT 7.15 PM IN THE VILLAGE HALL**

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. September statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Subterranean extension to 1 Potto Hall for Dr Richard Cree. Approved, subject to conditions.
5. Planning Applications
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Environmental Projects in Potto. E mails from Mr G Hopper
  - c. Village Design Statement
  - d. YLCA Hambleton Area Committee meeting held on 13 October
  - e. Highway Maintenance
7. Finance. Risk Assessment. Annual Return from Mazars.  
Hambleton District Council 2<sup>nd</sup> half of precept £1,250 received.  
Annual Subscription to CPRE - £29.00 (DD)  
Mr A Hutchinson – Grass Cutting - £129.25  
Mazars – Audit Fee - £58.75
8. Reports from County and District Councillors
9. Village Hall. Minutes of meeting held on 27 September
10. Unclassified Road leading to Village Hall. E mail from Councillor Woodhouse
11. Correspondence
  - a. NYCC – Proposed Revisions to the Home to School and College Transport Police. Public Consultation 4 October 2010 – 17 January 2011
  - b. North Yorkshire & York NHS – Trauma and Orthopaedic Surgery/Acute Stroke Services Pathways
  - c. NYCC – Future of Standards Framework for members of Local Authorities in England (e mail)
  - d. YLCA – New publication by National Training Strategy “Being a Good Employer”. Guide for Parish and Town Councils
  - e. E mail from YLCA request to Parish Council from Marie Curie Nursing Service
  - f. Rural Services Network – Parish News (e mail)
  - g. Rural Services Community – Rural News Digest 27 September (e mail)

**AGENDA FOR THE MEETING OF POTTO PARISH COUNCIL**  
**TO BE HELD ON MONDAY, 15 NOVEMBER 2010 AT 7.15 PM IN**  
**THE VILLAGE HALL**

**Meeting open to the Public**

1. Apologies for absence
2. Minutes of last month's meeting
3. Police Report and Neighbourhood Watch. October statistics from NY Police (e mail)
4. Planning Decisions of Hambleton District Council
  - a. Single storey extension to existing office building for Richard Preston & Son Ltd. 10/02075/FUL. Approved, subject to conditions.
  - b. Revised application for alterations to 2 Potto Hall to form ancillary accommodation, sunken patio and railings for Mr S Crosbie. 10/02235/FUL. Approved, subject to conditions.
5. Planning Applications
6. Matters Arising from last month's meeting
  - a. Footpaths and Green Lane
  - b. Environmental Projects in Potto
  - c. Village Design Statement
  - d. Highway Maintenance
7. Finance. Risk Management. Budget for financial year 2011/12.

Clerk – ¼ salary + ¼ travel - £151.25
8. Reports from County and District Councillors
9. Village Hall – Minutes of meetings held on 25 October and 8 November and Charity Commission News (e mail)
10. Unclassified Road leading to Village Hall
11. Correspondence
  - a. Hambleton District Council – Complaint about Councillor Woodhouse re Code of Member Conduct
  - b. Mr G Stapleton – Dog & Gun (e mail)
  - c. D Stephany – Salt Bin (e mail)
  - d. NYCC – Winter Maintenance Service (e mail)
  - e. P Cole, Hambleton District Council – Meeting re highspeed broadband 30 November 7.30 pm Stokesley Town Hall (e mail)
  - f. NYCC – York and North Yorkshire Waste PFI
  - g. North Yorkshire and York NHS – Changes to Minor Injury Services in Hambleton and Richmondshire
  - h. Mr S Shaw – Sustainable Communities Act (e mail)
  - i. YLCA – Re-organisation of DEFRA and its arms length bodies (e mail)
  - j. YLCA – E Bulletin (e mail)
  - k. Hambleton Citizens Advice Bureau – Donation and Invitation (e mail)
  - l. S Hague – Enquiry Response from Information Commissioner's Office

- m. Civic Pride - Be Prepared this winter
- n. Hambleton District Council – Property addresses changes (e mail)
- o. CPRE – Countryside Voice
- p. Rural Action Yorkshire – Country Air magazine
- q. Clerks & Councils Direct